

Site/Project Name: **King Edward VII Car park, Windsor**

Site Code: WEDKING12

Site/Project Type: Watching Brief

Year(s): 2011

Accession Number: TBC

Record Group	Contents	Comments	Box/File Number
	INTRODUCTION Written Scheme of Investigation	See digital version	Box 1 File 1
A	REPORT Archaeological watching brief report OASIS data collection form	See: http://library.thehumanjourney.net/1656 3 Sheets	Box 1 File 2
B	PRIMARY CONTEXT RECORDS Watching brief record Context Checklist No's 1-14 Context Sheets	3 Sheets 1 Sheet 14 Sheets	Box 1 File 3
B	PRIMARY DRAWINGS Section Record sheet Sections Plan Record sheet Plan	1 Sheet 3 Sheets 1 Sheet 1 Sheet	Box 1 File 4
C	FINDS DATA Finds Compendium Box and Bag checklist	1 Sheet 1 Sheet	Box 1 File 5
D	CATALOGUE OF PHOTOGRAPHS B + W film record sheet (Film numbers 1 and 2) Digital Photo index Digital contact sheet	2 Sheets 2 Sheets 2 Sheets	Box 1 File 6

PDF/A SCAN

FILMING INSTRUCTIONS

Submitter OASouth

No. of copies: 2

Headings

Site information

Line 1: [OASouth] County[Berkshire] Parish:[Windsor]

Site[King Edward VII Car Park] Site code[WEDKING13]

Line 2: Excavators name[M Simms]

Line 3:

Classification of material

Tick if present

Classification of material	Tick if present
Index to archive	✓
Introduction	
A:Final Report	
A:Publication Report	
B:Site Data – Text: Diary/Daybook/Fieldnotes	
B: Site Data – Text: General Summaries	
B: Site Data – Text: Primary Context Records	
B: Site Data – Text: Synthesised Context Records	
B: Site Data – Text: Survey Reports	
B: Site Data – Text: Catalogue of Drawings	
B: Site Data – Text: Primary Drawings	
B: Site Data – Text: Synthesised Drawings	
C: Finds Data – Text: Primary Finds Data	
C: Finds Data – Text: Synthesised Finds Data	
C: Finds Data – Text: Specialist Reports	
C: Finds Data – Text: Box/Bag List	
D: Catalogue of Photos/Slides/Videos/X--rays	
E: Environmental/Ecofact Data: Primary Records	
E: Environmental/Ecofact Data: Synthesised Records	
E: Environmental/Ecofact Data: Specialist Reports	
F: Documentary	
F: Press and Publicity	
G: Correspondence	
H: Miscellaneous	

WINDSOR: KING EDWARD VII CARPARK (BOOKS)

WEDKING12

BOX 1 FILE 2

A: REPORT

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Printable version

OASIS ID: oxfordar1-178292

Project details

Project name	King Edward VII car park extension, Windsor
Short description of the project	In February and March 2012 Oxford Archaeology undertook a watching brief during the construction of an extension to the King Edward VII car park and associated works, Windsor (NGR: centred at SU 972 779). The work was sited in the vicinity of the "Maestricht Garden", which was started in 1712 never completed. Superimposition of the present day plan of the area over the proposed plan of the Maestricht Garden showed that the site of the car park extension partially overlay the eastern edge of the garden. Possible evidence for the north-south avenue running along the eastern edge of the garden was observed in the form of isolated gravel and chalk deposits running across the western edge of the car park. These had been heavily disturbed, making determination of any possible alignment or assessing whether the avenue had been completed very difficult. The remainder of the works recorded evidence of 18th/19th century soils overlying natural deposits, possibly indicating either cultivation or levelling and landscaping. No evidence for archaeology pre-dating the the 18th century was observed during the course of the watching brief.
Project dates	Start: 01-02-2012 End: 31-03-2012
Previous/future work	Not known / Not known
Any associated project reference codes	WEDKING12 - Sitecode
Type of project	Recording project
Current Land use	Other 5 - Garden
Monument type	TREE THROW Modern
Monument type	BURIED SOIL HORIZON Post Medieval
Significant Finds	BRICK Modern
Significant Finds	POTTERY Post Medieval
Significant Finds	BRICK Post Medieval
Significant Finds	TILE Post Medieval
Investigation type	""Watching Brief""
Prompt	Planning condition

Project location

Country England
 Site location BERKSHIRE WINDSOR AND MAIDENHEAD WINDSOR King Edward VII car park extension
 Postcode SL4 6HX
 Study area 0.16 Hectares
 Site coordinates SU 972 779 51.4911918494 -0.59978461534 51 29 28 N 000 35 59 W Point

Project creators

Name of Organisation Oxford Archaeology
 Project brief originator (No written brief issued)
 Project design originator Oxford Archaeology
 Project director/manager K Anker
 Project supervisor M Sims
 Type of sponsor/funding body County Council
 Name of sponsor/funding body royal borough of windsor and maidenhead environmental services directorate

Project archives

Physical Archive recipient TBC
 Physical Contents "Ceramics","other"
 Digital Archive recipient Oxford Archaeology
 Digital Contents "other"
 Digital Media available "Images raster / digital photography","Spreadsheets","Text"
 Paper Archive recipient TBC
 Paper Contents "other"
 Paper Media available "Context sheet","Photograph","Plan","Report","Section","Unpublished Text","Diary"

Project bibliography 1

Publication type Grey literature (unpublished document/manuscript)
 Title King Edward VII Car park extension, Windsor Berkshire
 Author(s)/Editor(s) Sims, M.
 Date 2012
 Issuer or publisher Oxford Archaeology

Place of issue or publication Oxford
URL <http://library.thehumanjourney.net/1656>

Entered by Lee Sparks (lee.sparks@oxfordarch.co.uk)
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WINDSOR: KING EDWARD VII CARPARK (BERKS)

WEDKING12

Box 1 FILE 3

B: PRIMARY CONTEXT RECORDS

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WATCHING BRIEF RECORD

SITE CODE **WSDRINK 12**

SITE NAME **King Edward Car Park.**

DATE **1/3/12**

NGR

County

Berks

Start Time

09.00

Finish Time

11.00

Milage

Previous Visit

2/2/12

Visit By

midway.

Type of construction work

Stripping for car park

Contacts made

Richard - Ganser.

Archaeology present?

Yes:

No:

Undated:

Other:

COMMENTS

**stripping in progress for main car park
Max 0.45m @ East end of car park
exposing nat terrace gravel rising to
0.25m @ West end within worked soils**

Occ chalk spreads with in topsoil

**Eastern end of site imp down to terrace
gravel Western end subsoil + topsoil**

**Planned soakaway within gravel, no need
to monitor**

Records?

Plan sect cut Photos,



WATCHING BRIEF RECORD

SITE CODE WEDKING 12	SITE NAME King Edward III car park extension Windsor.	DATE 2/2/12
NGR	County Berk	Start Time 12-30
		Finish Time 16-00
Milage	Previous Visit	Visit By M. SIMS

Type of construction work **Excavation of trench for new ballards.**

Contacts made

Archaeology present?

Yes:

No:

Updated:

Other:

COMMENTS

On site to monitor excavation of trench for ground beam of new ballards.

Approx 53m length of 0.65m wide trench dug by machine fitted with 0.6m wide toothless bucket.

Depth between 0.3 - 0.6m (level base)

6x sample sections recorded

Modern topsoil ↓
 Baked soil horizon

↓
 Subsoil ↓
 Gravel terrace.

Occ TTH noted but no other significant archaeology

Records? Photos cxt Plan sections.

Oxford Archaeological Unit	WATCHING BRIEF RECORD		
SITE CODE ^{W0EDKINGCO} 12	SITE NAME King Edward VI carpark	DATE 6/3/12	
NGR	County to Berks	Start Time	08-00
		Finish Time	11-00
Milage	Previous Visit 1/3/12	Visit By <u>MMW</u>	
Type of construction work Excavation of soakaway pits.			
Contacts made			
Archaeology present?			
Yes: <input checked="" type="checkbox"/> Possible garden features.			
No: <input type="checkbox"/>			
Undated: <input type="checkbox"/>			
Other: <input type="checkbox"/>			
COMMENTS			
On site to monitor excavation of approx 2 soakaway pits in the centre & west end of the carpark extension (fig 1)			
Western end of car park now reduced to foundations level exposing a mixed band of dark brown clay silt loam with chalk + gravel inclusions (14) running N-S across site.			
This alignment matches one of the avenues in the 1712 Maestricht Garden plan.			
Central soakaway encountered terran gravel @ 0.5m (sect 9)			
West Used machine to strip down to natural on site of west soakaway to avoid separate trip to monitor (sect 10)			
Records? Photos at sect plans.			



CONTEXT RECORD

Context No.

1

SITE WEDKIN/12

ADDITIONAL SHEETS:

TYPE Laser

Trench

Context Type: Deposit / Cut / Structure

Check Lists:

Site sub-div

Overlain by:

DEPOSIT:

1. compaction
2. colour
3. composition
4. inclusion
5. thickness
6. extent
7. comments
8. method & conditions

Structure No.

Abutted by:

Plan No.

1

Cut by:

Filled by:

Section No. 1:2:3:4

5:6

Same as:

Part of:

CUT:

1. shape in plan
2. base/sides/top profile
3. dimension and depth
4. sketch
5. truncation
6. fill nos
7. other comments

Co-Ordinates

Consists of:

Overlies: 2:5

Level

Butts:

MASONRY:

1. materials
2. size of bricks etc
3. finish of stones
4. coursing/bond
5. form
6. faces
7. bond
8. dimensions as found
9. other comments

Slide No.

Cuts:

Neg No.

Fill of:

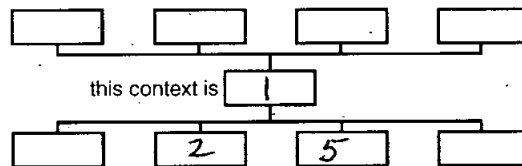
Matrix location

Relationships uncertain

Description (See check lists):

STRATIGRAPHIC MATRIX

- 1) Friable
- 2) Dark grey brown
- 3) clayey silt loam
- 4) some gravel, tree roots
- 5) between 0.17m - 0.22m
- 6) Bone length of trench



Interpretation/Discussion:

Present day topsoil + turf
tree muck etc

Finds (tick): None [] Pot [] Bone [] Flint [] Stone [] Burnt stone [] Glass []
Metal [] CBM [] Wood [] Leather []

 Small Finds

Recorder

 Samples

Date

 Building Materials

Initials



CONTEXT RECORD

Context No.

2

SITE WORKING 12

ADDITIONAL SHEETS:

TYPE Layer

Trench:

Context Type: Deposit / Cut / Structure

Check Lists:

Site sub-div:

Overlain by: 1

DEPOSIT:

1. compaction
2. colour
3. composition
4. inclusion
5. thickness
6. extent
7. comments
8. method & conditions

Structure No.:

Abutted by:

Plan No.:

1

Cut by:

Filled by:

CUT:

1. shape in plan
2. base/sides/top profile
3. dimension and depth
4. sketch
5. truncation
6. fill nos
7. other comments

Section No.:

1:2:3:4

Same as:

Part of:

Co-Ordinates:

Consists of:

Overlies: 3:4.

Level:

Butts:

MASONRY:

1. materials
2. size of bricks etc
3. finish of stones
4. coursing/bond
5. form
6. faces
7. bond
8. dimensions as found
9. other comments

Slide No.:

Cuts:

Neg No.:

Fill of:

Matrix location:

Relationships uncertain

Description (See check lists):

1) Friable

2) Grey brack

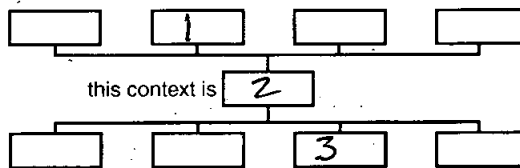
3) Clayey silty clay loam

4) Occ small gravel, with chert flecking

5) Depth between 0.15m -> 0.2m

6) West + centre of site only.

STRATIGRAPHIC MATRIX



Interpretation/Discussion:

Beried soil horizon
Worked soil?

Finds (tick): None Pot Bone Flint Stone Burnt stone Glass
 Metal CBM Wood Leather

 Small Finds
Recorder *M*
 Samples

Date

 Building Materials

Initials



CONTEXT RECORD

Context No.

3

SITE *WEDK/No 4*
19

ADDITIONAL SHEETS:

TYPE *Layer*

Trench

Context Type: Deposit / ~~Cut~~ / Structure

Check Lists:

Site sub-div

Overlain by: *2*

DEPOSIT:

1. compaction
2. colour
3. composition
4. inclusion
5. thickness
6. extent
7. comments
8. method & conditions

Structure No.

Abutted by:

Plan No.

1

Cut by:

Filled by:

Section No.

1:3

Same as:

Part of:

CUT:

1. shape in plan
2. base/sides/top profile
3. dimension and depth
4. sketch
5. truncation
6. fill nos
7. other comments

Co-Ordinates

Consists of:

Overlies: *4*

Level

Butts:

MASONRY:

1. materials
2. size of bricks etc
3. finish of stones
4. coursing/bond
5. form
6. faces
7. bond
8. dimensions as found
9. other comments

Slide No.

Cuts:

Neg No.

Fill of:

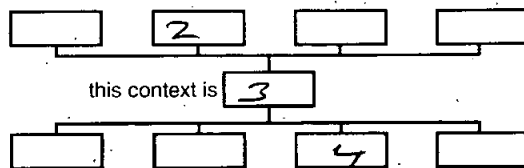
Matrix location

Relationships uncertain

Description (See check lists):

STRATIGRAPHIC MATRIX

- 1) *Semi-compacted*
- 2) *off white*
- 3) *chalk*
- 4) *chalk*
- 5) *Depth 0.1m*
- 6) *Isolated patches only.*



Interpretation/Discussion:

Lenses of redeposited chalk.

Finds (tick): None Pot Bone Flint Stone Burnt stone Glass
 Metal CBM Wood Leather

 Small FindsRecorder *AK* Samples

Date

 Building Materials

Initials



CONTEXT RECORD

Context No.

4

SITE WORKING
12

ADDITIONAL SHEETS:

TYPE Laser

Trench

Context Type: Deposit / Cut / Structure

Check Lists:

Site sub-div

Overlain by: 2: 3

DEPOSIT:

1. compaction
2. colour
3. composition
4. inclusion
5. thickness
6. extent
7. comments
8. method & conditions

Structure No.

Abutted by:

Plan No.

1

Cut by:

Filled by:

Section No.

1:2

Same as:

Part of:

CUT:

1. shape in plan
2. base/sides/top profile
3. dimension and depth
4. sketch
5. truncation
6. fill nos
7. other comments

Co-Ordinates

Consists of:

Overlies:

Level

Butts:

MASONRY:

1. materials
2. size of bricks etc
3. finish of stones
4. coursing/bond
5. form
6. faces
7. bond
8. dimensions as found
9. other comments

Slide No.

Cuts:

Neg No.

Fill of:

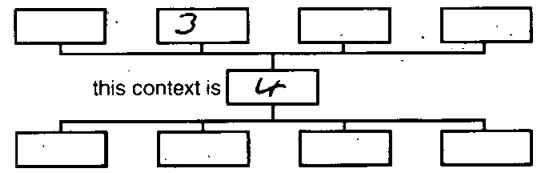
Matrix location

Relationships uncertain

Description (See check lists):

STRATIGRAPHIC MATRIX

- 1) Terracotta
- 2) yellow brown
- 3) silty clay
- 4) sand and gravels, some chalk flecking
- 5) Depth > 0.1m
- 6) western half of trench only.



Interpretation/Discussion:

Possible alluvium or flood deposit?

Finds (tick): None Pot Bone Flint Stone Burnt stone Glass
 Metal CBM Wood Leather

 Small FindsRecorder *PN* Samples

Date

 Building Materials

Initials



CONTEXT RECORD

Context No.

5

SITE *WEDKIND 12*

ADDITIONAL SHEETS:

TYPE *Layer*

Trench

Context Type: Deposit / Cut / Structure

Check Lists:

Site sub-div

Overlain by: *1*

DEPOSIT:

1. compaction
2. colour
3. composition
4. inclusion
5. thickness
6. extent
7. comments
8. method & conditions

Structure No.

Abutted by:

Plan No.

1

Cut by:

Filled by:

Section No.

5:6

Same as:

Part of:

CUT:

1. shape in plan
2. base/sides/top profile
3. dimension and depth
4. sketch
5. truncation
6. fill nos
7. other comments

Co-Ordinates

Consists of:

Overlies: *6:7:8*

Level

Butts:

MASONRY:

1. materials
2. size of bricks etc.
3. finish of stones
4. coursing/bond
5. form
6. faces
7. bond
8. dimensions as found
9. other comments

Slide No.

Cuts:

Neg No.

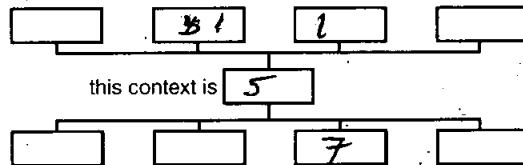
Fill of:

Matrix location

Relationships uncertain

Description (See check lists):

STRATIGRAPHIC MATRIX

*1) Freash**2) Grey brash**3) clay silt**4) Much some large gravels**5) Up to 0.22m in depth**6) Eastern end of trench only*

Interpretation/Discussion:

*Buried soil horizon**Much larger gravel inclusions and no chalk flecking than (2)*

Finds (tick): None Pot Bone Flint Stone Burnt stone Glass
 Metal CBM Wood Leather

 Small FindsRecorder *[Signature]* Samples

Date

 Building Materials

Initials



CONTEXT RECORD

Context No.

6

SITE *WEDKIN 12*

ADDITIONAL SHEETS:

TYPE *Layer*

Trench

Context Type: Deposit / Cut / Structure

Check Lists:

Site sub-div

Overlain by: *2:7*

DEPOSIT:

- 1. compaction
- 2. colour
- 3. composition
- 4. inclusion
- 5. thickness
- 6. extent
- 7. comments
- 8. method & conditions

Structure No.

Abutted by:

Plan No.

1

Cut by: *8*

Filled by:

Section No:

5:6

Same as:

Part of:

CUT:

- 1. shape in plan
- 2. base/sides/top profile
- 3. dimension and depth
- 4. sketch
- 5. truncation
- 6. fill nos
- 7. other comments

Co-Ordinates

Consists of:

Overlies:

Level

Butts:

MASONRY:

- 1. materials
- 2. size of bricks etc
- 3. finish of stones
- 4. coursing/bond
- 5. form
- 6. faces
- 7. bond
- 8. dimensions as found
- 9. other comments

Slide No.

Cuts:

Neg No.

Fill of:

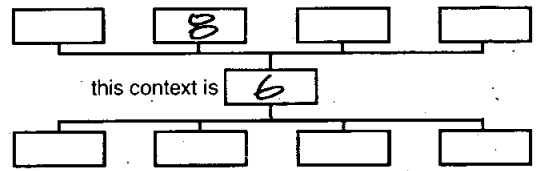
Matrix location

Relationships uncertain

Description (See check lists):

STRATIGRAPHIC MATRIX

- 1) Friable - loose
- 2) Light yellow brown
- 3) Coarse sand-grit
- 4) M2 in large gravel
- 5) Depth > 0.35m
- 6) Exposed in eastern end of trench only



Interpretation/Discussion:

Natural terrace gravels

Finds (tick): None Pot Bone Flint Stone Burnt stone Glass
 Metal CBM Wood Leather

Small Finds

Recorder

Samples

Date

Building Materials

Initials



CONTEXT RECORD

Context No.

7

SITE WORKING
12

ADDITIONAL SHEETS:

TYPE Fill

Trench

Context Type: Deposit / Cut / Structure

Check Lists:

Site sub-div

Overlain by: 5

DEPOSIT:
1. compaction
2. colour
3. composition
4. inclusion
5. thickness
6. extent
7. comments
8. method & conditions

Structure No.

Abutted by:

Plan No.

1

Cut by:

Filled by:

Section No.

6

Same as:

Part of:

CUT:

1. shape in plan
2. base/sides/top profile
3. dimension and depth
4. sketch
5. truncation
6. fill nos
7. other comments

Co-Ordinates

Consists of:

Overlies: 6

Level

Butts:

MASONRY:

1. materials
2. size of bricks etc
3. finish of stones
4. coursing/bond
5. form 6. faces
7. bond
8. dimensions as found
9. other comments

Slide No.

Cuts:

Neg No.

Fill of: 8

Matrix location

Relationships uncertain

Description (See check lists):

STRATIGRAPHIC MATRIX

1) Friable

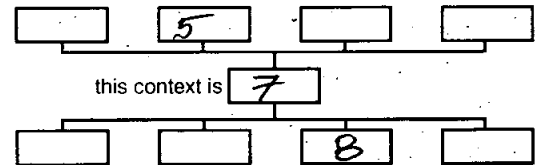
2) Dark Gray brown

3) clayey silt loam

4) small gravels + chert flecking

5) Depth 0.22m

6) Fill [8]



Interpretation/Discussion:

Fill of free throw hole [8]

Possibly pre-historic.

 Finds (tick): None Pot Bone Flint Stone Burnt stone Glass
 Metal CBM Wood Leather
 Small Finds

Recorder

 Samples

Date

 Building Materials

Initials



CONTEXT RECORD

Context No.

8

SITE *WEDKIN 12*

ADDITIONAL SHEETS:

TYPE *tree
thru hole*

Trench

Context Type: Deposit / Cut / Structure

Check Lists:

Site sub-div

Overlain by: *5*

DEPOSIT:

1. compaction
2. colour
3. composition
4. inclusion
5. thickness
6. extent
7. comments
8. method & conditions

Structure No.

Abutted by:

Plan No. *1*

Cut by:

Filled by: *7*

CUT:

1. shape in plan
2. base/sides/top profile
3. dimension and depth
4. sketch
5. truncation
6. fill nos
7. other comments

Section No. *6*

Same as:

Part of:

Co-Ordinates

Consists of:

Overlies:

Level

Butts:

MASONRY:

1. materials
2. size of bricks etc
3. finish of stones
4. coursing/bond
5. form
6. faces
7. bond
8. dimensions as found
9. other comments

Slide No.

Cuts: *6*

Neg No.

Fill of:

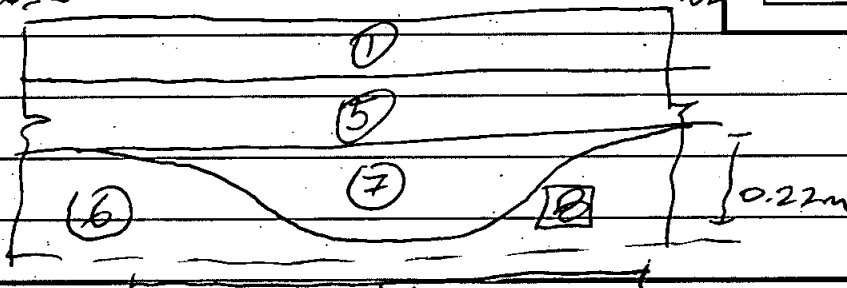
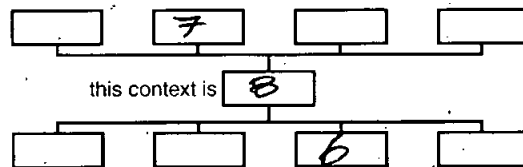
Matrix location

Relationships uncertain

Description (See check lists):

- 1) Roughly circular in plan
- 2) Shallow "bowl" shaped profile
- 3) 1.6m ϕ by 0.22m deep
- 4) *also*

STRATIGRAPHIC MATRIX



- 5) Truncated by layer (5)
- 6) Filled by (7)

Interpretation/Discussion:

*1.6m**Probable pre-historic tree thru hole.*

Finds (tick): None Pot Bone Flint Stone Burnt stone Glass
 Metal CBM Wood Leather

 Small Finds
Recorder *[Signature]*
 Samples

Date

 Building Materials

Initials



CONTEXT RECORD

Context No.
9

SITE **WRDKINK10**

ADDITIONAL SHEETS:

TYPE **Lager**

Trench

Context Type: Deposit / ~~Cut~~ / Structure

Check Lists:

Site sub-div

Overlain by:

DEPOSIT:
1. compaction
2. colour
3. composition
4. inclusion
5. thickness
6. extent
7. comments
8. method & conditions

Structure No.

Abutted by:

Plan No.

Cut by:

Filled by:

Section No.

Same as:

CUT:
1. shape in plan
2. base/sides/top profile
3. dimension and depth
4. sketch
5. truncation
6. fill nos
7. other comments

Co-Ordinates

Consists of:

Overlies: **10:13**

Level

Butts:

MASONRY:
1. materials
2. size of bricks etc
3. finish of stones
4. coursing/bond
5. form 6. faces
7. bond
8. dimensions as found
9. other comments

Slide No.

Cuts:

Neg No.

Fill of:

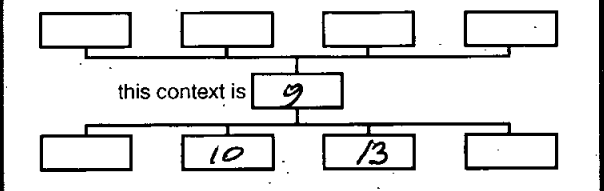
Matrix location

Relationships uncertain **Same as 1**

Description (See check lists):

STRATIGRAPHIC MATRIX

- 1) Friable
- 2) Grey brown
- 3) Silty loam
- 4) n.t
- 5) 0.3m deep.
- 6) Throughout site.



Interpretation/Discussion:

**Present day topsoil
Possibl landscaping layer.**

Finds (tick): None Pot Bone Flint Stone Burnt stone Glass
Metal CBM Wood Leather

Small Finds

Recorder **M**

Samples

Date

Building Materials

Initials



CONTEXT RECORD

Context No:

10

SITE WRDKING 12

ADDITIONAL SHEETS:

TYPE *Layer*

Trench

Context Type: Deposit / Cut / Structure

Check Lists:

Site sub-div

Overlain by: *9*

DEPOSIT:

1. compaction
2. colour
3. composition
4. inclusion
5. thickness
6. extent
7. comments
8. method & conditions

Structure No.

Abutted by:

Plan No.

1

Cut by:

Filled by:

Section No.

7

Same as:

Part of:

CUT:

1. shape in plan
2. base/sides/top profile
3. dimension and depth
4. sketch
5. truncation
6. fill nos
7. other comments

Co-Ordinates

Consists of:

Overlies: *11*

Level

Butts:

MASONRY:

1. materials
2. size of bricks etc
3. finish of stones
4. coursing/bond
5. form
6. faces
7. bond
8. dimensions as found
9. other comments

Slide No.

Cuts:

Neg No.

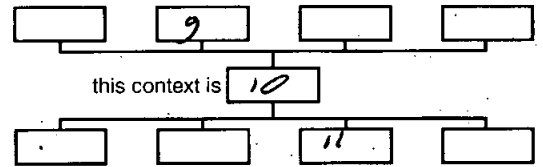
Fill of:

Matrix location

Relationships uncertain

Description (See check lists):

STRATIGRAPHIC MATRIX

*1) Friable**2) Green brown**3) silt silty loam**4) Occ gravel**5) Up to 0.25m in depth**6) Eastern end of car park only*

Interpretation/Discussion:

Berried soil horizon

Finds (tick): None Pot Bone Flint Stone Burnt stone Glass
 Metal CBM Wood Leather

 Small FindsRecorder *[Signature]* Samples

Date

 Building Materials

Initials



CONTEXT RECORD

Context No.

11

SITE *WEDKING 12*

ADDITIONAL SHEETS:

TYPE *layers*

Trench

Context Type: Deposit / ~~Cut~~ / ~~Structure~~

Check Lists:

Site sub-div

Overlain by: *10*

DEPOSIT:

1. compaction
2. colour
3. composition
4. inclusion
5. thickness
6. extent
7. comments
8. method & conditions

Structure No.

Abutted by:

Plan No.

1

Cut by:

Filled by:

Section No.

7

Same as:

Part of:

CUT:

1. shape in plan
2. base/sides/top profile
3. dimension and depth
4. sketch
5. truncation
6. fill nos
7. other comments

Co-Ordinates

Consists of:

Overlies: *12*

Level

Butts:

MASONRY:

1. materials
2. size of bricks etc
3. finish of stones
4. coursing/bond
5. form
6. faces
7. bond
8. dimensions as found
9. other comments

Slide No.:

Cuts:

Neg No.

Fill of:

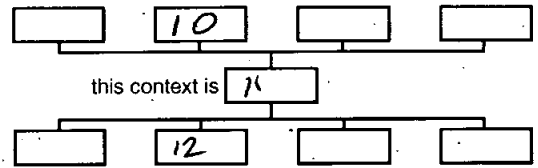
Matrix location

Relationships uncertain

Description (See check lists):

STRATIGRAPHIC MATRIX

- 1) Friable - loose
- 2) Light grey sand
- 3) Clayey silt
- 4) Much gravel
- 5) Depth 50 to 0.1m



Interpretation/Discussion:

Transition layers between buried soil horizon (10) and the terrace gravels (12)

Finds (tick): None Pot Bone Flint Stone Burnt stone Glass
 Metal CBM Wood Leather

 Small Finds
Recorder *[Signature]*
 Samples

Date

 Building Materials

Initials



CONTEXT RECORD

Context No.

12

SITE WEDKING 12

ADDITIONAL SHEETS:

TYPE Hayes

Trench

Context Type: Deposit / Cut / Structure

Check Lists:

Site sub-div

Overlain by: 11

DEPOSIT:

1. compaction
2. colour
3. composition
4. inclusion
5. thickness
6. extent
7. comments
8. method & conditions

Structure No.

Abutted by:

Plan No.

1

Cut by:

Filled by:

Section No.

7

Same as:

Part of:

CUT:

1. shape in plan
2. base/sides/top profile
3. dimension and depth
4. sketch
5. truncation
6. fill nos
7. other comments

Co-Ordinates

Consists of:

Overlies:

Level

Butts:

MASONRY:

1. materials
2. size of bricks etc
3. finish of stones
4. coursing/bond
5. form
6. faces
7. bond
8. dimensions as found
9. other comments

Slide No.

Cuts:

Neg No.

Fill of:

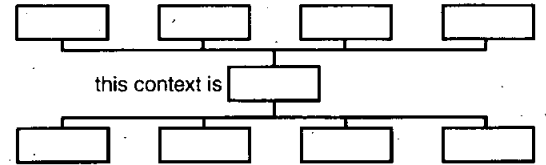
Matrix location.

Relationships uncertain same as b

Description (See check lists):

STRATIGRAPHIC MATRIX

- 1) Loose
- 2) Light yellow-brown to orange yellow brown
- 3) Coarse sand
- 4) Much small to med sized gravel, ac pits worn natural flint
- 5) 7 0.15m



Interpretation/Discussion:

Terrace gravel

Finds (tick): None [] Pot [] Bone [] Flint [] Stone [] Burnt stone [] Glass []
 Metal [] CBM [] Wood [] Leather []

 Small Finds

Recorder

 Samples

Date

 Building Materials

Initials



CONTEXT RECORD

Context No.

13

SITE *WEDKING 11*

ADDITIONAL SHEETS:

TYPE *Layers*

Trench

Context Type: Deposit / ~~Cut~~ / Structure

Check Lists:

Site sub-div

Overlain by: *9*

DEPOSIT:

1. compaction
2. colour
3. composition
4. inclusion
5. thickness
6. extent
7. comments
8. method & conditions

Structure No.

Abutted by:

Plan No.

1

Cut by:

Filled by:

Section No.

8

Same as:

Part of:

CUT:

1. shape in plan
2. base/sides/top profile
3. dimension and depth
4. sketch
5. truncation
6. fill nos
7. other comments

Co-Ordinates

Consists of:

Overlies:

Level

Butts:

MASONRY:

1. materials
2. size of bricks etc
3. finish of stones
4. coursing/bond
5. form
6. faces
7. bond
8. dimensions as found
9. other comments

Slide No.

Cuts:

Neg No.

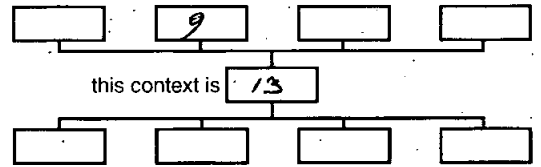
Fill of:

Matrix location

Relationships uncertain *Same as 2?*

Description (See check lists):

STRATIGRAPHIC MATRIX

*1) Terracoids**2) Light brown**3) Silt clay**4) Some gravel, occ chalk flecking**5) Depth 70cm*

Interpretation/Discussion:

Bonied soil horizon

Worked soil associated with formal garden? No edges of beds visible

Possible levelling layers?

Finds (tick): None Pot Bone Flint Stone Burnt stone Glass
 Metal CBM Wood Leather

 Small FindsRecorder *[Signature]* Samples

Date

 Building Materials

Initials



CONTEXT RECORD

Context No.

14

SITE WRDKING 12

ADDITIONAL SHEETS:

TYPE Layer

Trench

Context Type: Deposit / Cut / Structure

Check Lists:

Site sub-div

Overlain by: 13

DEPOSIT:

1. compaction
2. colour
3. composition
4. inclusion
5. thickness
6. extent
7. comments
8. method & conditions

Structure No.

Abutted by:

Plan No.

Cut by:

Filled by:

Section No.

11

Same as:

Part of:

CUT:

1. shape in plan
2. base/sides/top profile
3. dimension and depth
4. sketch
5. truncation
6. fill nos
7. other comments

Co-Ordinates

Consists of:

Overlies: 12

Level

Butts:

MASONRY:

1. materials
2. size of bricks etc
3. finish of stones
4. coursing/bond
5. form
6. faces
7. bond
8. dimensions as found
9. other comments

Slide No.

Cuts:

Neg No.

Fill of:

Matrix location

Relationships uncertain

Description (See check lists):

1) Friable

2) Dark brown

3) Clayey silt loam

~~3m deep to 9.3m deep~~

4) Lenses of chalk, orange brown clay and areas of fine gravel

5) Up to 0.3m deep

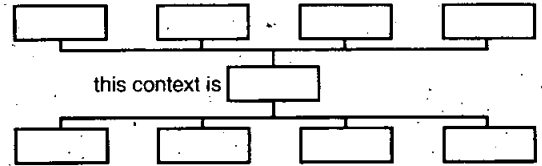
6) West end of car park extension only

Interpretation/Discussion:

Possible cottages made up / remnants of

N-S over on the east side of Maestricht garden.

STRATIGRAPHIC MATRIX



Finds (tick): None Pot Bone Flint Stone Burnt stone Glass
 Metal CBM Wood Leather

 Small Finds
Recorder *PLS*
 Samples

Date

 Building Materials

Initials

WINDSOR: KING EDWARD VII CARPARK (BERKE)

WEDKING 12

Box 1 FILE 4

B: PRIMARY DRAWINGS

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PDF/A SCAN

FILMING INSTRUCTIONS

Submitter OASouth

No. of copies: 2

Headings

Site information

Line 1: [OASouth] County[Berkshire] Parish:[]

Site[King Edward VII car Park, Windsor] Site code[WEDKING12]

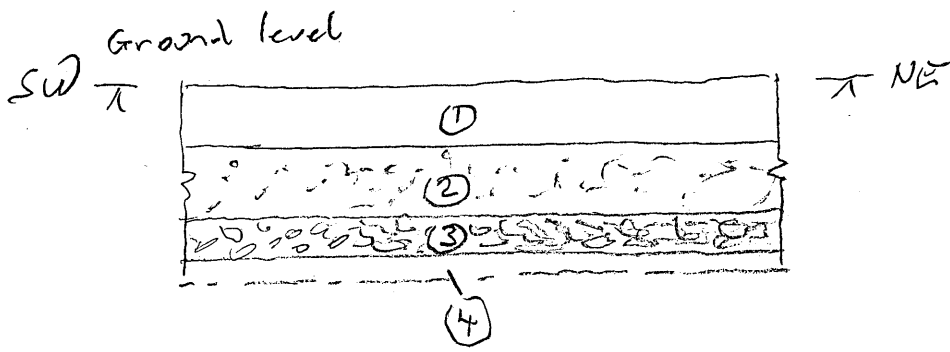
Line 2: Excavators name[M Simms]

Line 3:

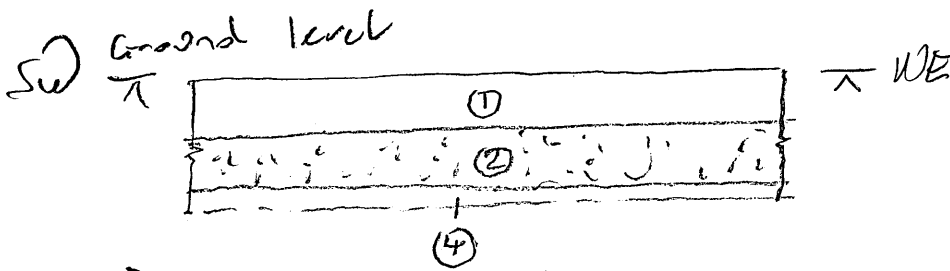
Classification of material

Tick if present

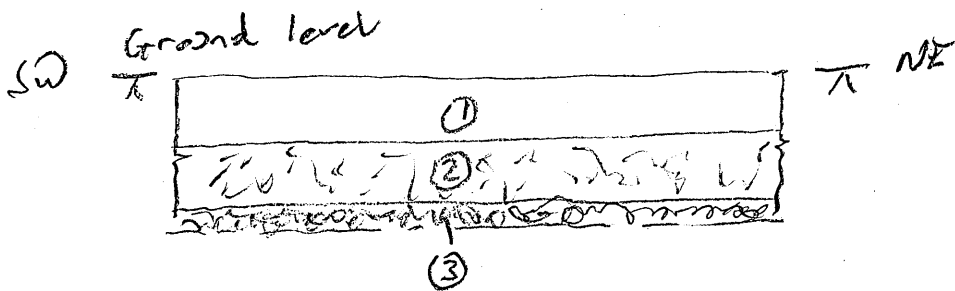
Classification of material	Tick if present
Index to archive	
Introduction	
A:Final Report	
A:Publication Report	
B:Site Data – Text: Diary/Daybook/Fieldnotes	
B: Site Data – Text: General Summaries	
B: Site Data – Text: Primary Context Records	
B: Site Data – Text: Synthesised Context Records	
B: Site Data – Text: Survey Reports	
B: Site Data – Text: Catalogue of Drawings	✓
B: Site Data – Text: Primary Drawings	✓
B: Site Data – Text: Synthesised Drawings	
C: Finds Data – Text: Primary Finds Data	
C: Finds Data – Text: Synthesised Finds Data	
C: Finds Data – Text: Specialist Reports	
C: Finds Data – Text: Box/Bag List	
D: Catalogue of Photos/Slides/Videos/X--rays	
E: Environmental/Ecofact Data: Primary Records	
E: Environmental/Ecofact Data: Synthesised Records	
E: Environmental/Ecofact Data: Specialist Reports	
F: Documentary	
F: Press and Publicity	
G: Correspondence	
H: Miscellaneous	



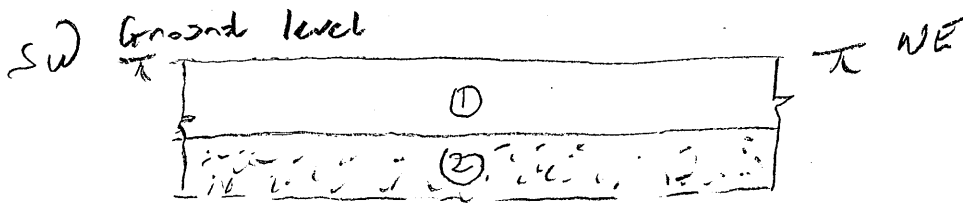
WEDKING 12
Section 1
Scale 1:20



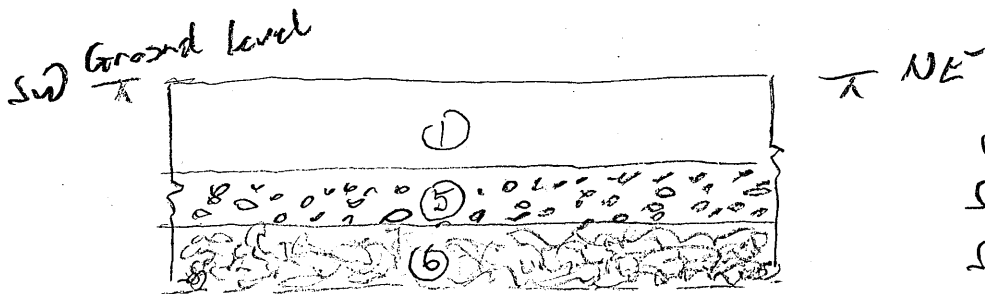
WEDKING 12
Section 2
Scale 1:20



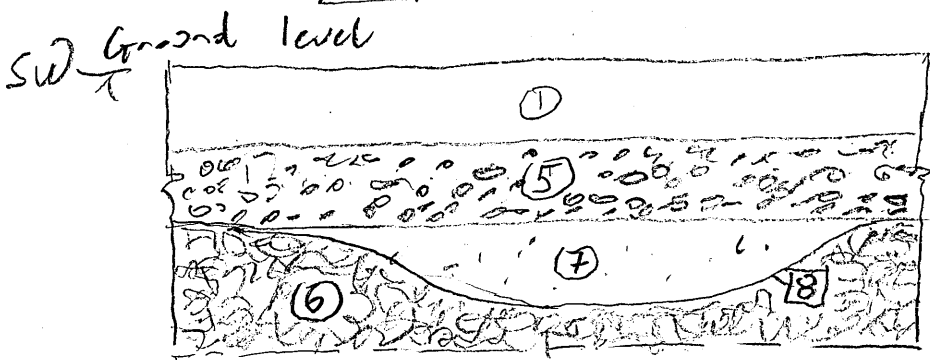
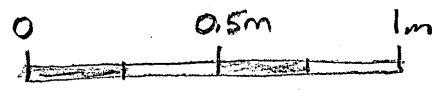
WEDKING 12
Section 3
Scale 1:20



WEDKING 12
Section 4
Scale 1:20

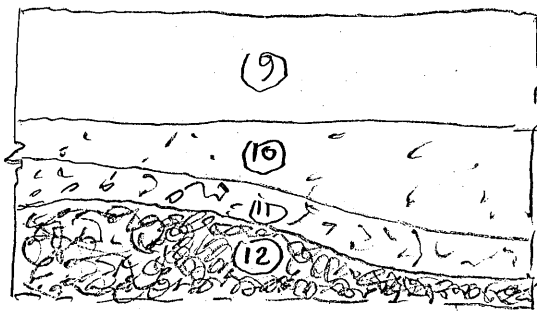


WEDKING 12
Section 5
Scale 1:20



WEDKING 12
Section 6
Scale 1:20

NW Ground level

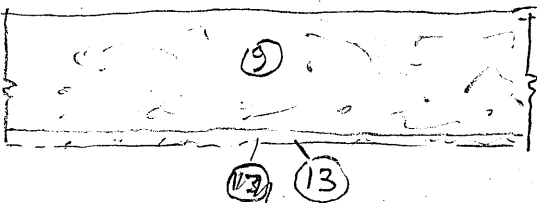


SE

WEDKING 12
Section 7
Scale 1:20



NW Ground level



SE

WEDKING 12
Section 8
Scale 1:20

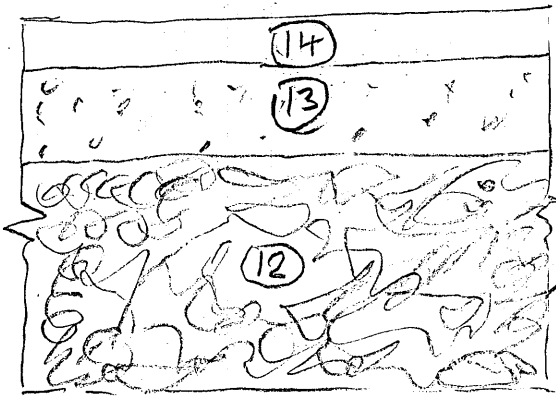
N Reduced level



S

WEDKING 12
Section 9
Scale 1:20

W Reduced level

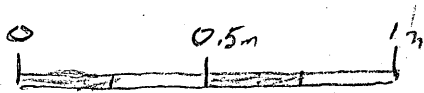


E

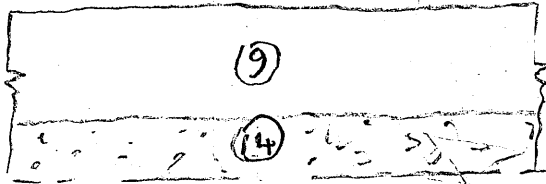
WEDKING 12

Section 10

Scale 1:20



SW Gneiss level

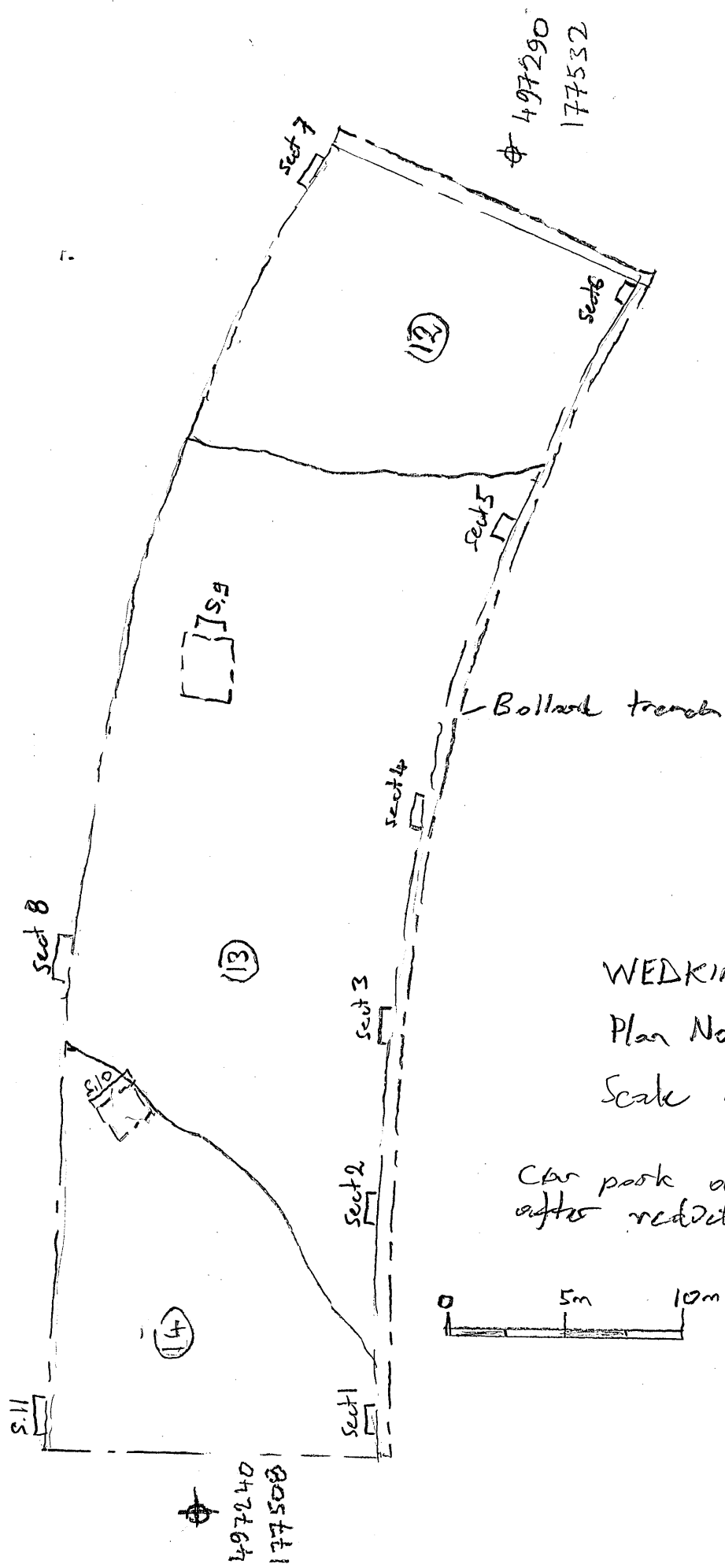
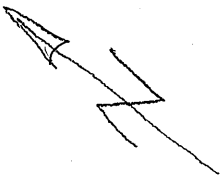


NE

WEDKING 12

Section 11

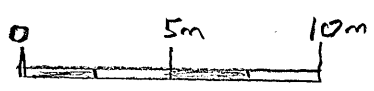
Scale 1:20



497290 177532
" 51 261

WEDKING 12
Plan No 1
Scale 1:250

Car park area
after redaction



497240 177508

WINDSOR: KING EDWARD VII CAR PARK (BERKS)

WEDKING12

Box 1 FILE 5

6: FINDS DATA

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PDF/A SCAN

FILMING INSTRUCTIONS

Submitter OASouth

No. of copies: 2

Headings

Site information

Line 1: [OASouth] County[Berkshire] Parish:[]

Site[King Edward VII car Park, Windsor] Site code[WEDKING12]

Line 2: Excavators name[M Simms]

Line 3:

Classification of material

Tick if present

Index to archive	
Introduction	
A:Final Report	
A:Publication Report	
B:Site Data – Text: Diary/Daybook/Fieldnotes	
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B: Site Data – Text: Survey Reports	
B: Site Data – Text: Catalogue of Drawings	
B: Site Data – Text: Primary Drawings	
B: Site Data – Text: Synthesised Drawings	
C: Finds Data – Text: Primary Finds Data	<input checked="" type="checkbox"/>
C: Finds Data – Text: Synthesised Finds Data	
C: Finds Data – Text: Specialist Reports	
C: Finds Data – Text: Box/Bag List	
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E: Environmental/Ecofact Data: Specialist Reports	
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F: Press and Publicity	
G: Correspondence	
H: Miscellaneous	

Box Contents Sheets

Site Code WEDKING 12	Material: Miscellaneous
Box Size Size 4	Box No MISC.01 Accession No

Context	SF No	No of Bags	No of Objects	Material:	Weight (g)	Context	SF Number	No of Bags	No of Objects	Material:	Weight (g)
1		1	1	CBM	71						
2		1	1	CBM	41						
4		1	1	CBM	98						
13		1	9	CBM	328						
14		1	3	CBM	72						
2		1	1	Flint	1						
13		1	3	Pottery	11						

No of Contexts: 7 **Total Bags:** 7
Total Objects: 19 **Total Weight:** 622

Finds Compendium

Site Code	Invoice Code	Site Name	Accession No	OAU No
WEDKING 12	WEDKINGWB	King Edward VII Car Park Extension		

Finds materials summarised for Site Code: WEDKING 12 and invoice code: WEDKINGWB

Material	No of Boxes	No Of Contexts	No Of Sherds	Total Weight (g)	Box Sizes	Box Numbers
CBM		5	15	610		MISC.01 - mixed box
Flint		1	1	1		MISC.01 - mixed box
Pottery		1	3	11		MISC.01 - mixed box

Totals: 19 622 g

Total No of Boxes:

+
1 miscellaneous boxes

Miscellaneous Box Sizes:

MISC.01 Size 4

WINDSOR: KING EDWARD VII CAR PARK (SERIES)

WEDKING12

Box 1 File 12

D: CATALOGUE OF PHOTOS

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PDF/A SCAN

FILMING INSTRUCTIONS

Submitter OASouth

No. of copies: 2

Headings

Site information

Line 1: [OASouth] County[Berkshire] Parish:[]

Site[King Edward VII car Park, Windsor] Site code[WEDKING12]

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C: Finds Data – Text: Box/Bag List	
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E: Environmental/Ecofact Data: Primary Records	
E: Environmental/Ecofact Data: Synthesised Records	
E: Environmental/Ecofact Data: Specialist Reports	
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H: Miscellaneous	

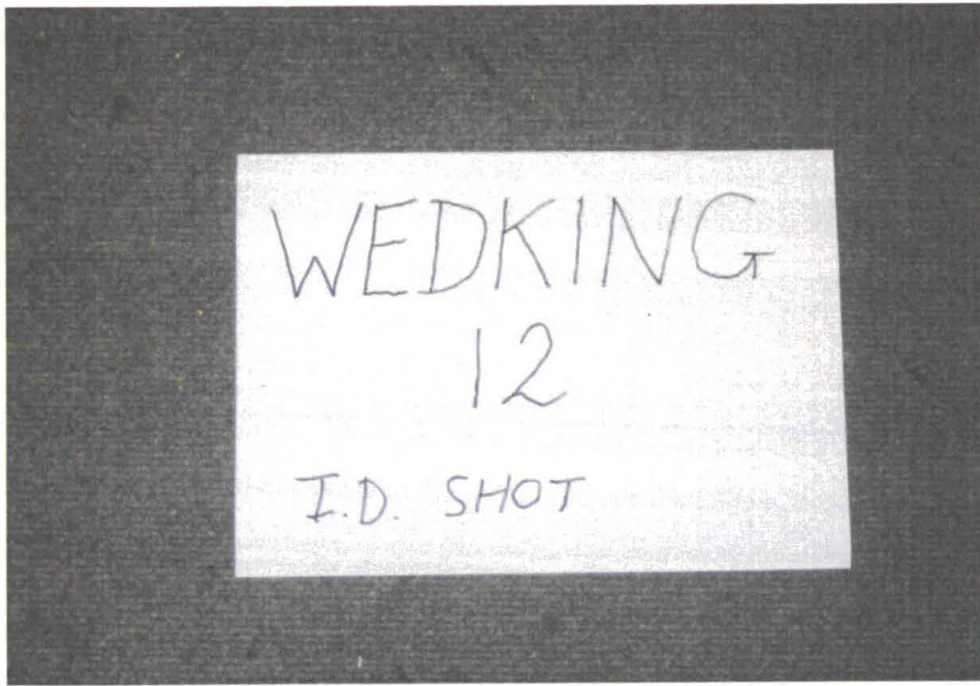
DIGITAL PHOTOGRAPHIC RECORD SHEET

Oxford Archaeology Oxford Archaeology Janus
House, Osney Mead Oxford, OX2 0ES

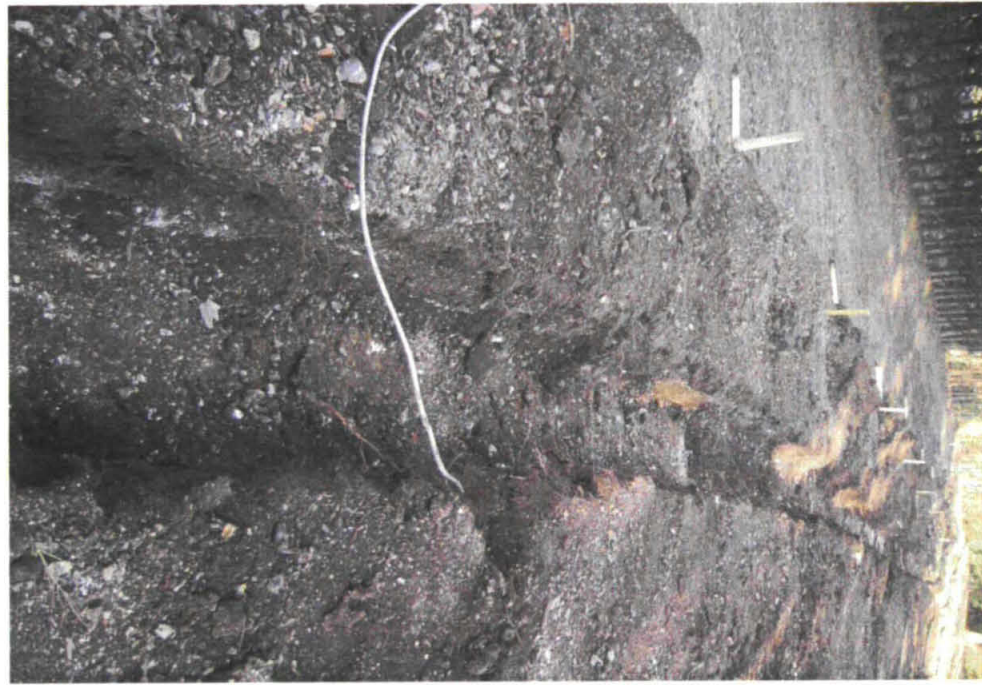
Site code WEDKING 12		Site name King Edward VII Car Park Extension, Windsor		Card number		Sheet 1		
View No.	Photo No.	Context No.	Description (Add context numbers where applicable)	Geo-Ref Photo	Object Photo	Scale (m)	View to	Initials and date
1	Picture 001.jpg		WEDKING 12 ID Shot					Ms 02.02.12
2	Picture 002.jpg		Bollard trench, post-ex view			1x 1m	NE	Ms 02.02.12
3	Picture 003.jpg		Bollard trench, post-ex view			1x 1m	NE	Ms 02.02.12
4	Picture 004.jpg		Bollard trench, post-ex view			1x 1m	NE	Ms 02.02.12
5	Picture 005.jpg		Section 1			1x 1m	NW	Ms 02.02.12
6	Picture 006.jpg		Section 1			1x 1m	NW	Ms 02.02.12
7	Picture 007.jpg		Section 2			1x 1m	NW	Ms 02.02.12
8	Picture 008.jpg		Section 2			1x 1m	NW	Ms 02.02.12
9	Picture 009.jpg		Section 3			1x 1m	NW	Ms 02.02.12
10	Picture 010.jpg		Section 3			1x 1m	NW	Ms 02.02.12
11	Picture 011.jpg		Section 4			1x 1m	NW	Ms 02.02.12
12	Picture 012.jpg		Section 4			1x 1m	NW	Ms 02.02.12
13	Picture 013.jpg		Section 5			1x 1m	NW	Ms 02.02.12
14	Picture 014.jpg		Section 5			1x 1m	NW	Ms 02.02.12
15	Picture 015.jpg		Section 6			1x 1m	NW	Ms 02.02.12
16	Picture 016.jpg		Section 6			1x 1m	NW	Ms 02.02.12
17	Picture 017.jpg		Bollard trench, post-ex view (reverse view)			1x 1m	NE	Ms 02.02.12
18	Picture 018.jpg		Bollard trench, post-ex view (reverse view)			1x 1m	NE	Ms 02.02.12
19	Picture 019.jpg		Windsor Castle				S	Ms 02.02.12
20	Picture 020.jpg		Windsor Castle				S	Ms 02.02.12
21	Picture 021.jpg		Stripping for car park			1x1 m	W	Ms 01.03.12
22	Picture 022.jpg		Stripping for car park			1x1 m	W	Ms 01.03.12
23	Picture 023.jpg		Stripping for car park			1x1 m	SW	Ms 01.03.12
24	Picture 024.jpg		Stripping for car park			1x1 m	SW	Ms 01.03.12
25	Picture 025.jpg		Section 7			1x1 m	N	Ms 02.02.12
26	Picture 026.jpg		Section 7			1x1 m	N	Ms 01.03.12
27	Picture 027.jpg		Section 8			1x1 m	N	Ms 01.03.12
28	Picture 028.jpg		Section 8			1x1 m	N	Ms 01.03.12
29	Picture 029.jpg		New access track				E	Ms 01.03.12
30	Picture 030.jpg		New access track				E	Ms 01.03.12
31	Picture 031.jpg		New access track				NE	Ms 01.03.12
32	Picture 032.jpg		New access track				NE	Ms 01.03.12

WEDKING 12 Digital photographs. Sheet 1 of 12

1)



3)



4)





Picture 001.jpg



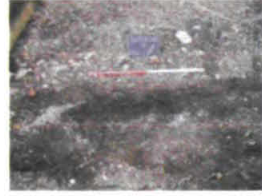
Picture 002.jpg



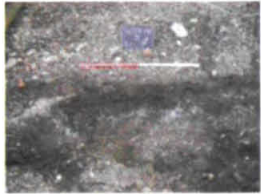
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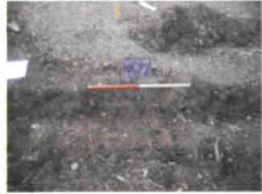
Picture 004.jpg



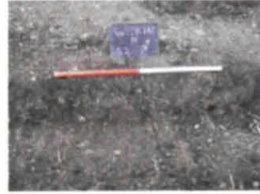
Picture 005.jpg



Picture 006.jpg



Picture 007.jpg



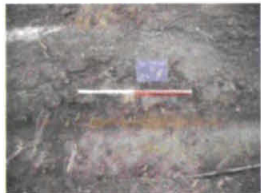
Picture 008.jpg



Picture 009.jpg



Picture 010.jpg



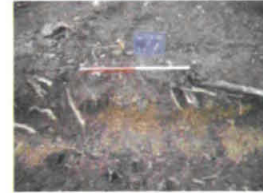
Picture 011.jpg



Picture 012.jpg



Picture 013.jpg



Picture 014.jpg



Picture 015.jpg



Picture 016.jpg



Picture 017.jpg



Picture 018.jpg



Picture 019.jpg



Picture 020.jpg



Picture 021.jpg



Picture 022.jpg



Picture 023.jpg



Picture 024.jpg



Picture 025.jpg



Picture 026.jpg



Picture 027.jpg



Picture 028.jpg



Picture 029.jpg



Picture 030.jpg



Picture 031.jpg



Picture 032.jpg



Picture 033.jpg



Picture 034.jpg



Picture 035.jpg



Picture 036.jpg



Picture 037.jpg



Picture 038.jpg



Picture 039.jpg



Picture 040.jpg



Picture 041.jpg



Picture 042.jpg



Picture 043.jpg



Picture 044.jpg



Picture 045.jpg



Picture 046.jpg



Picture 047.jpg



PHOTOGRAPHIC RECORD SHEET

SITE CODE *WEDKING 12*

SITE NAME *King Edward III
Car Park Extension, Windsor*

FILM NO. *1*

Camera number

Lens number

Black & white / ~~color~~

Date	Negative number	View	Context(s)	Initials
	0			
<i>2/2/12</i>	1	<i>NE</i>	<i>Bollard trench overall view 1x1m</i>	<i>MS</i>
	2	<i>NE</i>	<i>1 1 1 1 1</i>	
	3	<i>NE</i>	<i>1 1 1</i>	
	4	<i>NW</i>	<i>SECTION WEDKING 12 X 1.5 SHOTS</i>	
	5	<i>NW</i>	<i>Section 1 1x1m</i>	
	6	<i>NW</i>	<i>1 1</i>	
	7	<i>NW</i>	<i>1 1</i>	
	8	<i>NW</i>	<i>Section 2 1x1m</i>	
	9	<i>NW</i>	<i>1 1</i>	
	10	<i>NW</i>	<i>1 1</i>	
	11	<i>NW</i>	<i>Section 3 1x1m</i>	
	12	<i>NW</i>	<i>1 1</i>	
	13	<i>NW</i>	<i>Section 1 1 1</i>	
	14	<i>NW</i>	<i>1 1</i>	
	15	<i>NW</i>	<i>1 1</i>	
	16	<i>NW</i>	<i>Section 4 1x1m</i>	
	17	<i>NW</i>	<i>1 1</i>	
	18	<i>NW</i>	<i>1 1</i>	
	19	<i>NW</i>	<i>Section 5 1x1m</i>	
	20	<i>NW</i>	<i>1 1</i>	
	21	<i>NW</i>	<i>1 1</i>	
	22	<i>NW</i>	<i>Section 16 Void TR</i>	
	23	<i>NW</i>	<i>Section 16 1x1m</i>	
	24	<i>NW</i>	<i>1 1</i>	
	25	<i>NW</i>	<i>1 1</i>	
	26	<i>NW</i>	<i>1 1</i>	
	27			
	28			
	29			
	30			
	31			
	32			
	33			
	34			
	35			
	36			
	37			



PHOTOGRAPHIC RECORD SHEET

SITE CODE **WEDKING 12**

SITE NAME **King Edward VII Carpark Windsor**

FILM NO. **2**

Camera number

Lens number

Black & white / colour

Date	Negative number	View	Context(s)	Initials
	0			
1/3/12	1	W	-Car park strip	ms
	2	W	1 4 ?	
	3	W	1 1 1	
	4	SW	Car park strip	
	5	SW	1 1 1	
	6	SW	1 -	
	7	N	Section 7 1x1m	
	8	N	1 1	
	9	N	1 1	
	10	N	Section 8 1x1m	
	11	N	1 1 1x1m	
5/3/12	12	W	WEDKING 11 ID SHOT	
	13	W	Section 9 2nd soakaway 1x1m	
	14	W	1 0 4 4	
	15	W	1 1	
	16	W	Section 10 3rd soakaway 1x1m	
	17	W	1 1 4 4	
	18	W	1 1 1 1	
	19	N	West end of car park 1x1m	
	20	N	1 1 1 1 1 1	
	21	N	1 1 1 1 1	
	22	N	Section 11 1x1m	
	23	N	1 1 1	
	24	N	1 1 1	
	25			
	26			
	27			
	28			
	29			
	30			
	31			
	32			
	33			
	34			
	35			
	36			
	37			

VAT Reg. No. GB 630847930

Royal Borough of Windsor & Maidenhead
4th Floor York Stream Hs
Maidenhead
Berkshire
SL6 1RJ

Invoice

Invoice	SIN015102
Invoice Date	26/03/2012
Order No.	2101713
Account	ROYWN2
Job Ref.	WEDKINGWB

ARCHAEOLOGICAL SERVICES

Kind Edward VII Car Park Extension, Windsor
Archaeological Watching Brief.
Production of an approved written scheme of
investigation: £150
Site attendance (4 days) : £692
Report: £617

1,459.00

Ref: 2101713

FAO: Janice Surmeli

Payment By BACS to: Barclays Bank
Sort Code 20-01-09 Account No. 10708267
Account Name: Oxford Archaeology Ltd

E & OE
PAYMENT TERMS STRICTLY 30 DAYS NETT

Net Total	1,459.00
VAT @ 20 %	291.80
Total	1,750.80

OA INVOICE REQUEST FORM

PROJECT DETAILS	
PROJECT NAME:	King Edward VII car park extension, Windsor
INVOICE CODE:	WEDKINGWB
PROJECT MANAGER:	Kat Anker

INVOICE DETAILS			
CLIENT NAME	Royal Borough of Windsor & Maidenhead	A/C REF	(admin use only)
ADDRESS:	4th Floor York Stream Hs		
	Maidenhead		
	Berkshire		
	SL6 1RF		
	FAO	Janice Surmeli	
CLIENT ORDER NO. / REF:	2101713		
ISSUE METHOD	POST		EMAIL
INVOICE TYPE:	FINAL		
WORDING/TEXT FOR INVOICE: e.g. Project Name / Type & Description of work undertaken			
Archaeological watching brief at King Edward VII car park extension.			
Production of an approved written scheme of investigation £150			
Site attendance (4 days) - £692			
Report - £617			
SUM FOR INVOICING:	£	1,459.00	

CUSTOMER SURVEY EMAIL ADDRESS:	sue.fox@RBWM.gov.uk
---------------------------------------	---------------------

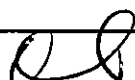
ADDITIONAL INFORMATION & SPECIAL CREDIT CONTROL REQUIREMENTS
--

Please post a hard copy to Janice Surmeli and send me a PDF copy so I can email it to Sue Fox. Thanks.

SIGNED:	Katrina Anker	DATE:	26/03/2012
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OAU PROJECT ADMINISTRATION

TENDER	
TENDER NO: 13960	PROJECT NAME: KING EDWARD VII CAR PARK EXTN
JOB TYPE: Desk-top Assessment / Evaluation / Excavation / Post-excavation / <u>Watching Brief</u> / Consultancy / Others / Building Survey	
COUNTY/BOROUGH: ROYAL BOROUGH WINDSOR + MAIDENHEAD	TOWN/PARISH: WINDSOR
ADMINISTRATION DISTRICT: WEST BERKSHIRE	NGR: SU 972 779
TENDER PREPARED BY:	DATE:
DESCRIPTION: WATCHING BRIEF ON EXTN TO KING EDWARD VII CARPARK + ACCESS TRAIL TO STW GROUND	
CLIENT DETAILS: SUE FOX, HIGHWAYS + ENGINEERING UNIT, ENVIRONMENT DIRECTORATE ROYAL BOROUGH WINDSOR + MAIDENHEAD	LANDOWNER CONSENT DETAILS:
RESOURCE IMPLICATIONS: 1 SUP, 1 TECH IF NEEDED	
OAU CONTACT:	TIMING:
DATE TENDERED:	WON: <input checked="" type="radio"/> Yes / <input type="radio"/> No

JOB DETAILS			
JOB NO: 5242	INVOICE CODE: EDKINGWB	SITE CODE: EDKING 12	
PROJECT MANAGER: KAT ANKOR	START DATE:		
DEPARTMENT: FIELDWORK	DATE REQUIRED BY:		
			CONTAMINATED Y/N:
FIXED PRICE CONTRACT: Yes / <input checked="" type="radio"/> No	BUDGET: £ 3,500-00	INVOICE TYPE: <input checked="" type="radio"/> On Completion / <input type="radio"/> By Stage / <input type="radio"/> Monthly / <input type="radio"/> Other	
CHARGE RATES QUOTED: WSI £150			
SUP £110 FIRST HR £24 SUBSEQ HOURS			
TECH £128/DAY			
REPORTING £195/DAY			
PURCHASE ORDER No. 210713	Contract Y/N	Letter of Intent <input checked="" type="radio"/> Y / <input type="radio"/> N	SIGNED: 

JOB REPORT	
HAS THE FULL JOB SPECIFICATION BEEN COMPLETED: Yes / <input type="radio"/> No	HAVE THERE BEEN ANY CHANGES TO THE BUDGET: Yes / <input type="radio"/> No
SIGNED: _____	
DATE: _____	

ADMIN USE	
INVOICED: Yes / <input type="radio"/> No	
DATE: _____	SIGNED: _____

N/S,
22-12-11

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

Environmental Services Directorate

Town Hall, St. Ives Road, Maidenhead, Berkshire, SL6 1RF
Telephone : 01628 683800 Fax : 01628 685757



To:

Oxford Archaeology Ltd
Janus House
Osney Mead
Oxford
Oxfordshire
OX2 0ES
GB

PURCHASE ORDER

Order Number	2101713
Supplier ID	114924
Order Date	19/12/2011
Delivery Date	

Delivery Address:

Janice Surmeli 4th Floor YSH
Maidenhead
Berkshire
SL6 1RF
GB

Invoice:

Royal Borough of Windsor & Maidenhead
Janice Surmeli 4th Floor York Stream Hs
Maidenhead
Berkshire
SL6 1RF
GB

Please contact Janice Surmeli on 01628 796491 with any queries.

Your Reference:

Page 1 of 1

ARTICLE	DESCRIPTION	QUANTITY	UNIT	PRICE	AMOUNT IN £
350	Car Park Improvements TO PROVIDE ARCHAEOLOGICAL WATCHING BRIEF FOR KING EDWARD VII CAR PARK EXTENSION AS SET OUT IN OAS LETTER DATED 7/12/11 AND EMAIL DATED 19/12/11. WORKS TO INCLUDE: WRITTEN SCHEME OF INVESTIGATION TO THE APPROVAL OF RBWM HEAD OF PLANNING. ON RECEIPT OF FURTHER WRITTEN INSTRUCTION, SITE ATTENDANCE BY PROJECT SUPERVISOR AS REQUIRED, AND FINAL REPORT.	1	EA	3,500.00	3,500.00

All prices exclude V.A.T.

ORDER TOTAL : £3,500.00

Authorised By :

NOTES

- (1) This order should be kept by the supplier and an invoice should be forwarded immediately the order is executed.
- (2) The distinguishing number of this order must be clearly stated on each invoice, advice note, address label and in any correspondence.
- (3) A delivery note quoting the case number and truck numbers (if any) should be sent with each consignment.
- (4) Where goods are subject to VAT a tax invoice MUST be forwarded before payment can be made.
- (5) All goods and services provided are subject to our standard terms and conditions, a copy of which is shown overleaf or can be supplied upon request.
- (6) The execution of this order will be regarded as an acceptance of the above conditions and the other conditions overleaf.

HEAD OF FINANCE

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD STANDARD CONDITIONS OF ORDER

PLEASE NOTE THAT IF THE SUPPLY IS THE SUBJECT OF AN EXISTING CONTRACT WITH THE COUNCIL THEN THE TERMS & CONDITIONS SET OUT BELOW ARE SUPERSEDED BY THAT CONTRACT

GENERAL

These conditions apply to every order placed by the Royal Borough of Windsor and Maidenhead ("the Royal Borough") with any individual or company (the "Supplier"). No terms or conditions in or attached to any catalogue invoice or other sales literature or document of the Supplier which are inconsistent with these conditions or which purports to add to or vary them in any way shall have any effect unless expressly accepted by the Royal Borough in writing. In the absence of such acceptance the Supplier shall be deemed to have withdrawn or waived their said terms or conditions and to contract solely on the basis of the Royal Borough's standard conditions. Acceptance of any goods shall not constitute or be deemed to constitute acceptance by the Royal Borough of the Supplier's said terms or conditions.

PRICE

2. Any price quoted by the Supplier and accepted by the Royal Borough shall not be varied prior to the first delivery. Thereafter any later variation of such price shall be agreed in writing between the Supplier and the Royal Borough.

DELIVERY

3. (a) All goods ordered by the Royal Borough shall be delivered at the cost of the Supplier and shall remain at the risk of the Supplier until delivery to such destination as the Royal Borough shall specify on its order form, unless agreed otherwise and such variation incorporated into the order.
- (b) In the event of failure to deliver goods or carry out works or services specified in an order or failure to supply and deliver other goods (if any) to the approval of the Royal Borough in place of any goods rejected, the Royal Borough may obtain from other sources goods, works or services in lieu of those not delivered or carried out or so rejected, as the case may be, and any excess of cost so incurred by the Royal Borough shall be repaid to the Royal Borough by the Supplier.
- (c) All goods delivered in accordance with an order from the Royal Borough of which the Royal Borough shall elect to accept in accordance with condition 9 hereof shall on delivery or acceptance as the case may be become the property of the Royal Borough free from any claim of lien of the Supplier.

INVOICES

4. (a) Detailed priced invoices shall be sent to the Royal Borough immediately after each delivery of goods is made or works or services have been carried out and shall bear the name of the depot or place at which the goods were delivered or the works or services were carried out and the Royal Borough's order number and shall quote any discount applicable.
- (b) Payment for goods, works or services shall be made at the time agreed between the parties when an order from the Royal Borough is accepted by the Supplier, if and to the extent that goods have been duly delivered or the works or services have been carried out in accordance with such order.

PACKAGING

5. The Supplier shall take all reasonable steps to avoid damage to the goods in transit by the use of adequate packaging.

LABELS

6. Each package must bear a label or stamp giving the following information:

- (a) The name of the Supplier.
(b) The Supplier's description and part number.
(c) The quantity in the package.
(d) The Royal Borough's order number.

7.

- (a) All goods shall be accompanied by a delivery note giving an adequate description of the items comprised therein, and showing the Royal Borough's order number and detailing the number of packages in the delivery.
(b) Where goods will be delivered by carriers and not by the Supplier, the Royal Borough must be advised of despatch prior to delivery quoting the Royal Borough's order number(s) and the number of packages.

LOSS OR DAMAGE IN

8. Goods are delivered at the risk of the Supplier, but the quantities shown on the Supplier's delivery note shall be deemed correct unless these shall be disputed by the Royal Borough within ten days of actual delivery. The Royal Borough shall notify the Supplier within ten days of any alleged damage to the goods in transit, and shall afford to the Supplier reasonable facilities for the inspection and collection of the same or will if so requested by the Supplier return the same carriage forward to and at the risk of the Supplier.

CONFORMITY TO ORDER

9. Any goods delivered, which in the opinion of the Royal Borough are not the stipulated sort, quality, weight or measure, or otherwise approved may be rejected. Rejected goods are to be removed by and at the expense of the Supplier immediately after the notice of such rejection, and the Supplier, shall if required, supply and deliver other goods in lieu thereof to the approval of the Royal Borough within seven days after the notice of such rejection. If any such rejected goods are not removed within three days after notice to the Supplier of such rejection by the Royal Borough, may cause the same to be removed, sold or otherwise disposed of, and charge the Supplier with all expenses incurred in such removal, sale or disposal and the Royal Borough shall not be liable for any damage or loss thereby sustained by the Supplier.

INDEMNITY AND INSURANCE

- (i) The Supplier shall indemnify the Royal Borough against death, injury, loss, damage or expense suffered or incurred whether directly or indirectly as a result of :-
- (a) Any infringement of any letters patent registered design or trademark arising out of the sale or use of the goods supplied by the Supplier.
(b) Any defect in the goods whether in the materials design or construction thereof or any combination thereof however caused including any defect within the definition contained in article 2 of the European Convention on Products Liability in regard to Personal Injury and death.
(c) Failure of the goods works or services to comply with the requirements of any statute statutory instrument or other order generally applicable in England and Wales.
(d) The negligence of the Supplier, their employees agents or servants in the performance of their obligations under an order.
- (ii) The Supplier shall maintain suitable insurance cover against their liabilities in 10(i) above, and the Royal Borough may if deemed appropriate, specify the type and level of insurance to be maintained during the performance of the Supplier's obligations under an order.

FORCE MAJEURE

11. Notwithstanding anything hereinbefore contained neither the Royal Borough nor the Supplier shall be liable for any loss damage or expense suffered or incurred by one party if by reason of fire accident war strikes lock-outs or any restriction or prohibition imposed by the Government or any duly authorised authority which could not reasonably have been prevented or avoided by the Royal Borough or the Supplier as the case may be, either

- (a) The Royal Borough is prevented from or delayed in accepting delivery of any goods or any part thereof or in paying for the same or any part thereof at the due time or
(b) The Supplier is prevented from or delayed in the supply of any goods ordered by the Royal Borough.

TERMINATION

12. If at any time after the acceptance of the order the Supplier shall commit an act of bankruptcy or in the case of a Limited Company call a meeting of its creditors then the Royal Borough shall be entitled to treat the contract as repudiated and cancelled in respect of any goods not delivered or any outstanding works or services in accordance with the terms of the Royal Borough's order.

ASSIGNMENT OF LIABILITY

13. The Supplier shall not assign sub-let or transfer any order from the Royal Borough or the benefit thereof to any third party except with the consent in writing of the Royal Borough.

REPEAT ORDERS

14. Any agreement by the Supplier to supply further goods or carry out further works or services for the Royal Borough (whether or not of the same description as those previously supplied) shall be deemed to be made with express notice of the Royal Borough's standard conditions of order and these shall be deemed to be incorporated in all such contracts whether or not expressly referred to or included therein.

PROPER LAW

15. This contract shall be subject to and construed in accordance with English Law and the parties submit to the jurisdiction of the English Courts.

BRIBERY AND CORRUPTION

16. The Royal Borough may cancel an order and recover from the Supplier the amount of any loss resulting from such cancellation, if the Supplier shall have offered or given or agreed to give any person any gift or consideration of any kind as an inducement or reward for doing or forbearing to do or for having done or forborne to do any action in relation to the obtaining or execution of an order or any other agreement with the Royal Borough or for showing or forbearing to show favour or disfavour to any person in relation to an order or any other agreement with the Royal Borough, or if the like acts shall have been done by any person employed by them or acting on their behalf (whether with or without the knowledge of the Supplier) or if, in relation to any agreement with the Royal Borough, the Supplier or any person employed by them or acting on their behalf shall have committed any offence under the Prevention of Corruption Acts 1889 to 1916 or shall have given fee or reward the receipt of which is an offence under Section 117(3) of the Local Government Act 1972.

DATA PROTECTION

17. Personal and Commercial details supplied to RBWM may be shared for auditing and fraud prevention purposes. Cumulative payments over £500 in a quarter will be published on the Council's website as part of the commitment to ensure greater transparency of public finances.

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

Environmental Services Directorate

Town Hall, St. Ives Road, Maidenhead, Berkshire, SL6 1RF

Telephone : 01628 683800

Fax : 01628 685757

The Royal Borough



Windsor & Maidenhead

To:

Oxford Archaeology Ltd
Janus House
Osney Mead
Oxford
Oxfordshire
OX2 0ES
GB

PURCHASE ORDER

Order Number	2101713
Supplier ID	114924
Order Date	19/12/2011
Delivery Date	

Delivery Address:

Janice Surmeli 4th Floor YSH
Maidenhead
Berkshire
SL6 1RF
GB

Invoice:

Royal Borough of Windsor & Maidenhead
Janice Surmeli 4th Floor York Stream Hs
Maidenhead
Berkshire
SL6 1RF
GB

Please contact Janice Surmeli on 01628 796491 with any queries.

Your Reference:

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ARTICLE	DESCRIPTION	QUANTITY	UNIT	PRICE	AMOUNT IN £
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All prices exclude V.A.T.

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- PRICE**
2. Any price quoted by the Supplier and accepted by the Royal Borough shall not be varied prior to the first delivery. Thereafter any later variation of such price shall be agreed in writing between the Supplier and the Royal Borough.
- DELIVERY**
3. (a) All goods ordered by the Royal Borough shall be delivered at the cost of the Supplier and shall remain at the risk of the Supplier until delivery to such destination as the Royal Borough shall specify on its order form; unless agreed otherwise and such variation incorporated into the order.
- (b) In the event of failure to deliver goods or carry out works or services specified in an order or failure to supply and deliver other goods (if any) to the approval of the Royal Borough in place of any goods rejected, the Royal Borough may obtain from other sources goods, works or services in lieu of those not delivered or carried out or so rejected, as the case may be, and any excess of cost so incurred by the Royal Borough shall be repaid to the Royal Borough by the Supplier.
- (c) All goods delivered in accordance with an order from the Royal Borough of which the Royal Borough shall elect to accept in accordance with condition 9 hereof shall on delivery or acceptance as the case may be become the property of the Royal Borough free from any claim of lien of the Supplier.
- INVOICES**
4. (a) Detailed priced invoices shall be sent to the Royal Borough immediately after each delivery of goods is made or works or services have been carried out and shall bear the name of the depot or place at which the goods were delivered or the works or services were carried out and the Royal Borough's order number and shall quote any discount applicable.
- (b) Payment for goods, works or services shall be made at the time agreed between the parties when an order from the Royal Borough is accepted by the Supplier, if and to the extent that goods have been duly delivered or the works or services have been carried out in accordance with such order.
- PACKAGING**
5. The Supplier shall take all reasonable steps to avoid damage to the goods in transit by the use of adequate packaging
- LABELS**
6. Each package must bear a label or stamp giving the following information:
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- (b) Where goods will be delivered by carriers and not by the Supplier, the Royal Borough must be advised of despatch prior to delivery quoting the Royal Borough's order number(s) and the number of packages
- LOSS OR DAMAGE IN**
8. Goods are delivered at the risk of the Supplier, but the quantities shown on the Supplier's delivery note shall be deemed correct unless these shall be disputed by the Royal Borough within ten days of actual delivery. The Royal Borough shall notify the Supplier within ten days of any alleged damage to the goods in transit, and shall afford to the Supplier reasonable facilities for the inspection and collection of the same or will if so requested by the Supplier return the same carriage forward to and at the risk of the Supplier.
- CONFORMITY TO ORDER**
9. Any goods delivered, which in the opinion of the Royal Borough are not the stipulated sort, quality, weight or measure, or otherwise approved may be rejected. Rejected goods are to be removed by and at the expense of the Supplier immediately after the notice of such rejection, and the Supplier, shall if required, supply and deliver other goods in lieu thereof to the approval of the Royal Borough within seven days after the notice of such rejection. If any such rejected goods are not removed within three days after notice to the Supplier of such rejection by the Royal Borough, may cause the same to be removed, sold or otherwise disposed of, and charge the Supplier with all expenses incurred in such removal, sale or disposal and the Royal Borough shall not be liable for any damage or loss thereby sustained by the Supplier.
- INDEMNITY AND INSURANCE**
- (i) The Supplier shall indemnify the Royal Borough against death, injury, loss, damage or expense suffered or incurred whether directly or indirectly as a result of :-
- (a) Any infringement of any letters patent registered design or trademark arising out of the sale or use of the goods supplied by the Supplier.
- (b) Any defect in the goods whether in the materials design or construction thereof or any combination thereof however caused including any defect within the definition contained in article 2 of the European Convention on Products Liability in regard to Personal Injury and death.
- (c) Failure of the goods works or services to comply with the requirements of any statute statutory instrument or other order generally applicable in England and Wales.
- (d) The negligence of the Supplier, their employees agents or servants in the performance of their obligations under an order.
- (ii) The Supplier shall maintain suitable insurance cover against their liabilities in 10(i) above, and the Royal Borough may if deemed appropriate, specify the type and level of insurance to be maintained during the performance of the Supplier's obligations under an order.
- FORCE MAJEURE**
11. Notwithstanding anything hereinbefore contained neither the Royal Borough nor the Supplier shall be liable for any loss damage or expense suffered or incurred by one party if by reason or fire accident wars strikes lock-outs or any restriction or prohibition imposed by the Government or any duly authorised authority which could not reasonably have been prevented or avoided by the Royal Borough or the Supplier as the case may be, either
- (a) The Royal Borough is prevented from or delayed in accepting delivery of any goods or any part thereof or in paying for the same or any part thereof at the due time or
- (b) The Supplier is prevented from or delayed in the supply of any goods ordered by the Royal Borough
- TERMINATION**
12. If at any time after the acceptance of the order the Supplier shall commit an act of bankruptcy or in the case of a Limited Company call a meeting of its creditors then the Royal Borough shall be entitled to treat the contract as repudiated and cancelled in respect of any goods not delivered or any outstanding works or services in accordance with the terms of the Royal Borough's order.
- ASSIGNMENT OF LIABILITY**
13. The Supplier shall not assign sub-let or transfer any order from the Royal Borough or the benefit thereof to any third party except with the consent in writing of the Royal Borough.
- REPEAT ORDERS**
14. Any agreement by the Supplier to supply further goods or carry out further works or services for the Royal Borough (whether or not of the same description as those previously supplied) shall be deemed to be made with express notice of the Royal Borough's standard conditions of order and these shall be deemed to be incorporated in all such contracts whether or not expressly referred to or included therein.
- PROPER LAW**
15. This contract shall be subject to and construed in accordance with English Law and the parties submit to the jurisdiction of the English Courts
- BRIBERY AND CORRUPTION**
16. The Royal Borough may cancel an order and recover from the Supplier the amount of any loss resulting from such cancellation, if the Supplier shall have offered or given or agreed to give any person any gift or consideration of any kind as an inducement or reward for doing or forbearing to do or for having done or forborne to do any action in relation to the obtaining or execution of an order or any other agreement with the Royal Borough or for showing or forbearing to show favour or disfavour to any person in relation to an order or any other agreement with the Royal Borough, or if the like acts shall have been done by any person employed by them or acting on their behalf (whether with or without the knowledge of the Supplier) or if, in relation to any agreement with the Royal Borough, the Supplier or any person employed by them or acting on their behalf shall have committed any offence under the Prevention of Corruption Acts 1889 to 1916 or shall have given fee or reward the receipt of which is an offence under Section 117(3) of the Local Government Act 1972.
- DATA PROTECTION**
17. Personal and Commercial details supplied to RBWM may be shared for auditing and fraud prevention purposes. Cumulative payments over £500 in a quarter will be published on the Council's website as part of the commitment to ensure greater transparency of public finances.

OA INVOICE REQUEST FORM

PROJECT DETAILS	
PROJECT NAME:	King Edward VII car park extension, Windsor
INVOICE CODE:	WEDKINGWB
PROJECT MANAGER:	Kat Anker

INVOICE DETAILS			
CLIENT NAME	Royal Borough of Windsor & Maidenhead	A/C REF	(admin use only)
ADDRESS:	4th Floor York Stream Hs		
	Maidenhead		
	Berkshire		
	SL6 1RF		
FAO	Janice Surmeli		
CLIENT ORDER NO. / REF.	2101713		
ISSUE METHOD	POST		EMAIL
INVOICE TYPE:	FINAL		
WORDING/TEXT FOR INVOICE: e.g. <i>Project Name / Type & Description of work undertaken</i>			
Archaeological watching brief at King Edward VII car park extension.			
Production of an approved written scheme of investigation £150			
Site attendance (4 days) - £692			
Report - £617			
SUM FOR INVOICING:	£	1,459.00	

CUSTOMER SURVEY EMAIL ADDRESS:	sue.fox@RBWM.gov.uk
--------------------------------	---------------------

ADDITIONAL INFORMATION & SPECIAL CREDIT CONTROL REQUIREMENTS			
Please post a hard copy to Janice Surmeli and send me a PDF copy so I can email it to Sue Fox. Thanks.			
SIGNED:	Katrina Anker	DATE:	26/03/2012

Zimbra

katrina.anker@oxfordarch.co.uk

± Font size ±

King Edward VII car park, Windsor watching brief report

From : Katrina Anker <katrina.anker@oxfordarch.co.uk>

Wed Mar 21 2012 14:36:25

Subject : King Edward VII car park, Windsor watching brief report 1 attachment**To :** fiona macdonald <fiona.macdonald@reading.gov.uk>**Cc :** sue fox <sue.fox@rbwm.gov.uk>

Dear Fiona,

Please find attached a copy of the draft report for the watching brief at King Edward VII car park in Windsor for your comment and/or approval. If you require any amendments to the report, please let me know and I will see to them straight away.

Best wishes,

Katrina.

Katrina Anker
Project Officer
Oxford Archaeology
Ph: 01865 980 733
Mob: 07725782605

**WEDKING 12 WB Report_190312.pdf**

5 MB

Zimbra

katrina.anker@oxfordarch.co.uk

± Font size ±

Re: King Edward VII carpark extension report.

From : Katrina Anker <katrina.anker@oxfordarch.co.uk>

Wed Mar 21 2012 14:31:54

Subject : Re: King Edward VII carpark extension report.**To :** Sue Fox <Sue.Fox@RBWM.gov.uk>

Hi Sue,

Thanks for that. I will forward the report onto Fiona today and copy you in.

I will raise your invoice first thing Monday if that's all right with you - our tracking system is one week in arrears, so last week's reporting work hasn't come through onto the database yet. However, looking at where the figures are now, I would estimate the invoice to be well under budget, probably somewhere around £1600.

All the best,
Katrina.

----- Original Message -----

> Dear Katrina

>

> Thank for the draft report - it makes interesting reading. I'm happy
> for you to send it to Fiona MacDonald.

>

> Would you please either invoice for the works, or give an indication
> of the costs accrued, so that I can make provision in our year-end
> figures?

>

> Thank you

>

> Sue Fox

>

> Senior Project Manager, Engineering Projects

>

> Highways and Engineering Unit

>

> Environment Directorate

>

> Royal Borough of Windsor and Maidenhead

>

> Tel. 01628 796348

>

> Fax. 01628 796774

>

> Email: sue.fox@rbwm.gov.uk

>

> -----Original Message-----

> From: Katrina Anker [mailto:katrina.anker@oxfordarch.co.uk]

> Sent: 19 March 2012 16:08

> To: Sue Fox

> Subject: King Edward VII carpark extension report.

>

> Hi Sue

>

> Please find attached a copy of the draft report detailing the results
> of the watching brief on the carpark extension. Let me know if you
> have any

> comments or amendments you would like to make to the report.

>

> Once you are happy with the document it will need sending to Fiona

> MacDonald of Berkshire Archaeology for her comment and/or approval.

> Usually I would send the document to Fiona on your behalf once you are

> happy with the report, but let me know if you would prefer to do this
 > yourself.
 >
 > Kind regards,
 > Katrina
 >
 > -- Katrina Anker
 > Project Officer
 > Oxford Archaeology
 > Ph: 01865 980 733
 > Mob: 07725782605
 >
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 > caused by a virus or other malware.
 >
 > Thank you <http://www.rbwm.gov.uk>
 > *****

--
 Katrina Anker
 Project Officer
 Oxford Archaeology
 Ph: 01865 980 733
 Mob: 07725782605

Zimbra

katrina.anker@oxfordarch.co.uk

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RE: King Edward VII carpark extension report.

From : Sue Fox <Sue.Fox@RBWM.gov.uk>

Wed Mar 21 2012 13:38:34

Subject : RE: King Edward VII carpark extension report.**To :** Katrina Anker <katrina.anker@oxfordarch.co.uk>

Dear Katrina

Thank for the draft report - it makes interesting reading. I'm happy for you to send it to Fiona MacDonald.

Would you please either invoice for the works, or give an indication of the costs accrued, so that I can make provision in our year-end figures?

Thank you

Sue Fox

Senior Project Manager, Engineering Projects

Highways and Engineering Unit

Environment Directorate

Royal Borough of Windsor and Maidenhead

Tel. 01628 796348

Fax. 01628 796774

Email: sue.fox@rbwm.gov.uk

-----Original Message-----

From: Katrina Anker [mailto:katrina.anker@oxfordarch.co.uk]**Sent:** 19 March 2012 16:08**To:** Sue Fox**Subject:** King Edward VII carpark extension report.

Hi Sue

Please find attached a copy of the draft report detailing the results of the watching brief on the carpark extension. Let me know if you have any comments or amendments you would like to make to the report.

Once you are happy with the document it will need sending to Fiona MacDonald of Berkshire Archaeology for her comment and/or approval. Usually I would send the document to Fiona on your behalf once you are happy with the report, but let me know if you would prefer to do this yourself.

Kind regards,
Katrina

--

Katrina Anker
Project Officer
Oxford Archaeology
Ph: 01865 980 733
Mob: 07725782605

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Thank you <http://www.rbwm.gov.uk>

Zimbra

mike.sims@oxfordarch.co.uk

± Font size ±

Fwd: geoff@allenfencing.co.uk

From : Martyn Donovan <martynd93@gmail.com>
Subject : Fwd: geoff@allenfencing.co.uk
To : m sims <m.sims@thehumanjourney.net>

Mon Jan 30 2012 15:02:42

Mike,

Please see below.

For some reason the email address i was given was incorrect.

Kind Regards

Martyn Donovan
Allens
07833240694

----- Forwarded message -----

From: **Martyn Donovan** <martynd93@gmail.com>
Date: Mon, Jan 30, 2012 at 2:32 PM
Subject: geoff@allenfencing.co.uk
To: sue.fox@rbwm.gov.uk, Nigel.Jones@rbwm.gov.uk, phil.edwards@crownestates.co.uk,
mike.simms@thehumanjourney.net, chris.spencer-smith@bblivingplaces.com

Lady and Gents,

Please be aware Allens will be on site from Thursday 2nd February to start the installation of the bollards. Allens have been on site this morning to help set out the position of the new bollards and fence line.

Mike,

It is possible that Allens will be excavating late morning or early afternoon dependant on plant delivery times. I am of the understanding that you have to be present when excavating.

If you have any questions please feel free to contact me on the below number.

Kind Regards

Martyn Donovan
Allens
07833240694

Zimbra

mike.sims@oxfordarch.co.uk

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KEVII Car Park Extension

From : Sue Fox <Sue.Fox@RBWM.gov.uk>
Subject : KEVII Car Park Extension
To : m sims <m.sims@thehumanjourney.net>

Mon Jan 30 2012 11:10:41

 1 attachment

Mike

Assuming that you will be needed on site on Wednesday, please attend the Windsor Castle pass office with your ID and collect your pass before visiting the site.

Passes will be re-issued weekly as required.

Sue Fox
Senior Project Manager, Engineering Projects
Highways and Engineering Unit
Environment Directorate
Royal Borough of Windsor and Maidenhead
Tel. 01628 796348
Fax. 01628 796774
Email: sue.fox@rbwm.gov.uk

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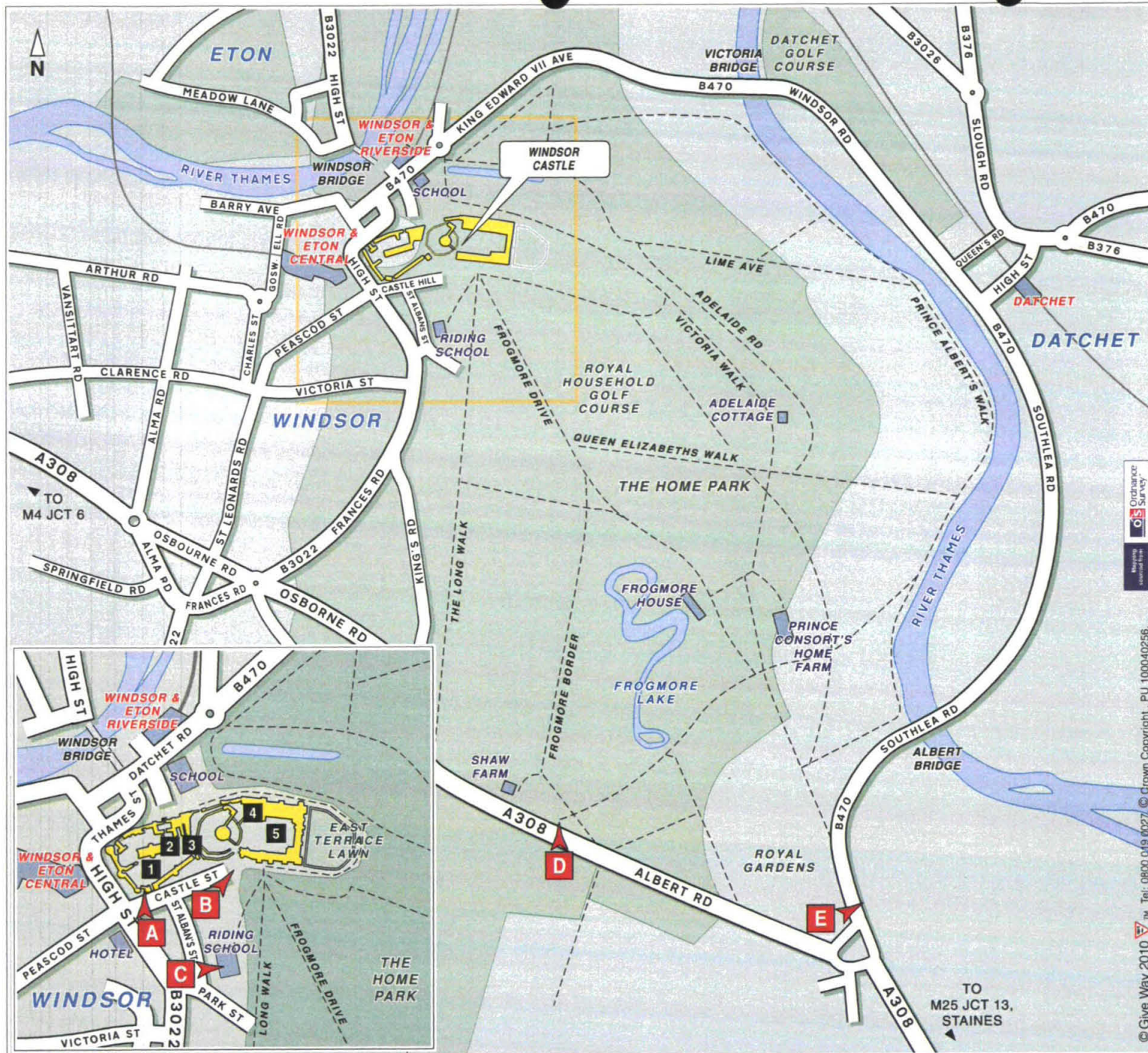
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Thank you <http://www.rbwm.gov.uk>

 **Windsor Castle Map version 1.pdf**

229 KB



Windsor Castle

Windsor
Berkshire SL4 1NJ

020 7766 7304

www.royal.gov.uk
www.princeofwales.gov.uk
www.royalcollection.org.uk

Key to Windsor Castle Entrances:

- A** Henry VII Gate
- B** Advance Gate
- C** Pass Office
- D** Shaw Farm Gate
- E** Windsor Farm Shop

Key to locations within Windsor Castle:

- 1** Lower Ward
- 2** St George's Chapel
- 3** Middle Ward
- 4** Side Door
- 5** Upper Ward



Victoria, Green Park, St James's Park and Hyde Park Corner stations are all approximately 10 minutes walk. Full details on London Underground, bus and other public transport services are available from Transport for London www.tfl.gov.uk or 020 7222 1234.



Changing the Guard takes place daily from May to July and on alternate days for the rest of the year. The front of Buckingham Palace (entrances **A** and **B**) will be exceptionally busy and subject to road closures between 11:00am and 12noon on these days. You are advised to avoid this area or allow extra time during these periods.



Both Palaces fall within the Congestion Charging zone and there is very limited parking on-site and in the Westminster area; you are advised to use public transport whenever possible. For details on parking facilities, please see the City of Westminster Council's website www.westminster.gov.uk/parking

Ordnance Survey
 Mapping
 aerial photo

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Zimbra

katrina.anker@oxfordarch.co.uk

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King Edward VII Car Park Extension - Dates

From : Sue Fox <Sue.Fox@RBWM.gov.uk>

Thu Jan 26 2012 13:56:50

Subject : King Edward VII Car Park Extension - Dates

To : Katrina Anker <katrina.anker@oxfordarch.co.uk>, m sims <m.sims@thehumanjourney.net>

Cc : prc@allenfencing.co.uk, DavidM@hpower.co.uk, Chris Spencer-Smith <Chris.Spencer-Smith@bblivingplaces.com>, Nigel Jones <Nigel.Jones@RBWM.gov.uk>

Dear Katrina and Mike

Thank you for coming to site yesterday, Mike.

A full programme will be produced in the next few days, but I thought you would find some key dates useful :

Wed 1st February – excavation of trench for bollards commences (3-4 weeks)

Mon 6th February – vehicle track construction commences (4 weeks)

Mon 27th February – excavation of main car park and soakaways commences (2 weeks?)

As agreed yesterday, the contractors Allen Fencing and Balfour Beatty will liaise with you to arrange site visits.

Sue Fox
Senior Project Manager, Engineering Projects
Highways and Engineering Unit
Environment Directorate
Royal Borough of Windsor and Maidenhead
Tel. 01628 796348
Fax. 01628 796774
Email: sue.fox@rbwm.gov.uk

From: Sue Fox
Sent: 24 January 2012 14:52
To: Katrina Anker
Subject: RE: Windsor Meeting: Wednesday 25th January 2012
Importance: High

Katrina

Please let Michael know that the pass office will be closed tomorrow, so he must go direct to Shaw Farm Gate and show his ID to the police on duty there.

Thanks
Sue

From: Katrina Anker [mailto:katrina.anker@oxfordarch.co.uk]
Sent: Tue 24/01/2012 08:56
To: Sue Fox
Cc: Mike Sims
Subject: Re: Windsor Meeting: Wednesday 25th January 2012

Dear Sue

Apologies, but unfortunately I wont be able to attend myself on Wednesday now. Instead Michael Sims will attend on my behalf. He is one of our most experience supervisors and is likely to carry out the on-site works as he monitored the

previous watching brief during the construction of the dressage arena in Home Park in 2005.

I've attached the spreadsheet with his details.

Kind regards
Katrina.

----- Original Message -----

> Dear all
> Please see message below re castle passes. If you can provide the
> details requested on the spreadsheet to me, I will send a single
> response. Please note the request to attend the pass office before
> Wednesday's meeting.
>
> This process will also be used for passes during the works.
>
> A quick reply would be appreciated
> Thank you
>
> Sue
>
>
> From : Karen Rhodes <karen.rhodes@royal.gsx.gov.uk>
> To : Sue Fox
> Sent : Mon Jan 23 12:42:01 2012
> Subject : Windsor Meeting: Wednesday 25th January 2012
>
>
>
> Good Afternoon Sue
>
>
>
> Thank you for contacting the Pass Office regarding your meeting on
> Wednesday 25th January, please find attached our security spreadsheet.
>
>
>
> You will need to attend the Pass Office before your meeting so we can
> check your I.D and have a photo taken for your day pass. Please allow
> 10-15mins before your meeting for this process. I've also attached a
> map of the location of the Pass Office, so you can find us.
>
>
>
> If you have any problems or concerns please do not hesitate to contact
> us.
>
>
>
> Kind regards
>
>
>
> Karen
>
>
>
> Karen Rhodes
>
> Access Control Officer
>
> The Royal Household
>
> Windsor Castle
>

Zimbra

mike.sims@oxfordarch.co.uk

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King Edward VII Car Park Extension Project

From : Sue Fox <Sue.Fox@RBWM.gov.uk>

Thu Jan 26 2012 12:39:42

Subject : King Edward VII Car Park Extension Project

To : Sarah Plowman <Sarah.Plowman@RBWM.gov.uk>

Cc : phil edwards <phil.edwards@thecrownestate.co.uk>, Philip Everett <Philip.Everett@thecrownestate.co.uk>, prc@allenfencing.co.uk, Nigel Jones <Nigel.Jones@RBWM.gov.uk>, m sims <m.sims@thehumanjourney.net>, mark sherry <mark.sherry@met.police.uk>, kevin scott <kevin.scott@met.police.uk>, DavidM@hpower.co.uk

Sarah - please forward this message to Karen Rhodes at Windsor Castle Pass Office karen.rhodes@royal.gsx.gov.uk from your GCSx account.

Thank you

.....
Dear Karen

Further to my telephone call to your office this morning

From Monday 30th January – Friday 6th April, the borough will be working with Philip Everett, Crown Estate to construct an extension to the King Edward VII public car park. In addition Horse Power will be on site constructing the access track for the pageant.

Phase one of the works (30th Jan-24th Feb) will be carried out by Allen Fencing on behalf of the Home Office, accessing the site via Shaw Farm Gate.

Personnel from the borough, the borough's contractor Balfour Beatty, and Oxford Archaeology will need to access the site via Shaw Farm Gate on occasion throughout Phase 1 to liaise with Allen Fencing and HorsePower. The intention is that they will be escorted by Allen Fencing or by Phil Edwards, Crown Estate. Your colleague indicated that weekly passes could be issued and renewed each week? If this is the case, do you need to be informed every time they need to get on site?

In the first instance, the following will be attending site at 8am Monday 30th January to meet Phil Edwards:
Nigel Jones, RBWM
Richard Marcham, Balfour Beatty
Chris Spencer-Smith, Balfour Beatty (holds Security Card No. 0000031080)

Balfour Beatty will be delivering a welfare unit (caravan with WC facilities etc) to site.

On Wednesday 1st February Michael Sims, Oxford Archaeology will be attending site, time to be confirmed.

Please let me know if this is acceptable, and where/when passes can be collected (given the 8am start on Monday).

Thank you

Sue Fox
Senior Project Manager, Engineering Projects
Highways and Engineering Unit
Environment Directorate
Royal Borough of Windsor and Maidenhead
Tel. 01628 796348
Fax. 01628 796774
Email: sue.fox@rbwm.gov.uk

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Thank you <http://www.rbwm.gov.uk>

Sue Fox

Senior Project Manager

Town Hall, St Ives Road,
Maidenhead, Berks SL6 1RF

T: 01628 796513 **348**

F: 01628 796774

E: projects@rbwm.gov.uk

W: www.rbwm.gov.uk

The Royal Borough



Windsor &
Maidenhead

07920

274873

Balfour Beatty

Living Places

- **Chris Spencer-Smith**

Agent

M 07966 895 903

T 01628 630 966

F 01628 630 859

- chris.spencer-smith@bblivingplaces.com

Tip Road, Stafferton Way

Maidenhead SL6 1AY

www.bblivingplaces.com

Zimbra

katrina.anker@oxfordarch.co.uk

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Windsor

From : Richard Brown <mini.brown@oxfordarch.co.uk>

Mon Jan 16 2012 10:52:06

Subject : Windsor 1 attachment**To :** Katrina Anker <katrina.anker@oxfordarch.co.uk>

K

Matt should be briefed that the car park extension covers the location of the 1712 formally laid out Maestricht Garden - see attached, so there might be bedding or pathways (although the more recent football pitches may have removed these).

M

--

Richard Brown MIFA
Senior Project Manager
Oxford Archaeology
T:01865-263800
DD: 01865-980728



HomePark_aerial_photo.jpg
35 KB

Zimbra

katrina.anker@oxfordarch.co.uk

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Re: King Edward VII car park extension

From : Katrina Anker <katrina.anker@oxfordarch.co.uk>

Mon Jan 16 2012 09:41:01

Subject : Re: King Edward VII car park extension**To :** Sue Fox <Sue.Fox@RBWM.gov.uk>

Hi Sue

The person attending will be either Matthew Morgan or Mike Simms.

Katrina.

----- Original Message -----

> Thanks

>

> If you let me know the likely names, I will pass them onto the Castle
> for security clearance. This will be needed for the vehicle track
> element. The main site is to be set up to be outside the secure
> perimeter, so clearance should not be needed.

>

> Sue Fox

>

> Senior Project Manager, Engineering Projects

>

> Highways and Engineering Unit

>

> Environment Directorate

>

> Royal Borough of Windsor and Maidenhead

>

> Tel. 01628 796348

>

> Fax. 01628 796774

>

> Email: sue.fox@rbwm.gov.uk

>

> -----Original Message-----

> From: Katrina Anker [mailto:katrina.anker@oxfordarch.co.uk]

> Sent: 16 January 2012 09:17

> To: Sue Fox

> Subject: Re: King Edward VII car park extension

>

> Hi Sue

>

> Thanks for that. I will pencil in someone for the w/c 30th for now
> then.

>

> Best wishes

> Katrina.

>

> ----- Original Message -----

>> Good morning Katrina

>>

>> Just to let you know that works will not start this week.

>>

>> I anticipate that the start date for the main car park/security
>> bollards excavations will be w/c 30th January. The maximum
>> excavation depths, with the exception of the soakaways, will be
>> around 600mm
>> across the

> > site, rather than 1000mm previously advised.
> >
> > The vehicular track works may start earlier, but I should know more
> > tomorrow.
> >
> > Regards
> >
> > Sue Fox
> >
> > Senior Project Manager, Engineering Projects
> >
> > Highways and Engineering Unit
> >
> > Environment Directorate
> >
> > Royal Borough of Windsor and Maidenhead
> >
> > Tel. 01628 796348
> >
> > Fax. 01628 796774
> >
> > Email: sue.fox@rbwm.gov.uk
> >
> >
> > -----Original Message-----
> > From: Sue Fox
> > Sent: 12 January 2012 09:57
> > To: 'katrina.anker@oxfordarch.co.uk'
> > Subject: Re: King Edward VII car park extension
> >
> > Many thanks. I'll be in touch.
> >
> > Sue
> >
> > ----- Original Message -----
> > From: Katrina Anker <katrina.anker@oxfordarch.co.uk>
> > To: Sue Fox
> > Sent: Thu Jan 12 09:44:08 2012
> > Subject: King Edward VII car park extension
> >
> > Hi Sue
> >
> > I've had a chat with our deployment person and we would be able to
> > deploy someone as early as Monday next week, if you require it.
> > We have six staff who possess Royal Household Clearance. They are:
> > Matthew Morgan
> > Mike Simms
> > Rebecca Griffin
> > Robin Bashford
> > Vix Hughes
> > Diedre Forde
> >
> > If you do commence work early next week, we would probably send Matt
> > Morgan, but I will confirm this once we have a start date.
> >
> > If you need anything else, let me know.
> >
> > Katrina.
> >
> > -- Katrina Anker
> > Project Officer
> > Oxford Archaeology
> > Ph: 01865 980 733
> > Mob: 07725782605
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Katrina Anker
Project Officer
Oxford Archaeology
Ph: 01865 980 733
Mob: 07725782605

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katrina.anker@oxfordarch.co.uk

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Re: King Edward VII car park extension

From : Katrina Anker <katrina.anker@oxfordarch.co.uk>

Mon Jan 16 2012 09:17:24

Subject : Re: King Edward VII car park extension**To :** Sue Fox <Sue.Fox@RBWM.gov.uk>

Hi Sue

Thanks for that. I will pencil in someone for the w/c 30th for now then.

Best wishes
Katrina.

----- Original Message -----

> Good morning Katrina
>
> Just to let you know that works will not start this week.
>
> I anticipate that the start date for the main car park/security
> bollards excavations will be w/c 30th January. The maximum excavation
> depths, with the exception of the soakaways, will be around 600mm
> across the
> site, rather than 1000mm previously advised.
>
> The vehicular track works may start earlier, but I should know more
> tomorrow.
>
> Regards
>
> Sue Fox
>
> Senior Project Manager, Engineering Projects
>
> Highways and Engineering Unit
>
> Environment Directorate
>
> Royal Borough of Windsor and Maidenhead
>
> Tel. 01628 796348
>
> Fax. 01628 796774
>
> Email: sue.fox@rbwm.gov.uk
>
>

> -----Original Message-----

> From: Sue Fox
> Sent: 12 January 2012 09:57
> To: 'katrina.anker@oxfordarch.co.uk'
> Subject: Re: King Edward VII car park extension
>

> Many thanks. I'll be in touch.

> Sue

> ----- Original Message -----

> From: Katrina Anker <katrina.anker@oxfordarch.co.uk>
> To: Sue Fox
> Sent: Thu Jan 12 09:44:08 2012

> Subject: King Edward VII car park extension
>
> Hi Sue
>
> I've had a chat with our deployment person and we would be able to
> deploy someone as early as Monday next week, if you require it.
> We have six staff who possess Royal Household Clearance. They are:
> Matthew Morgan
> Mike Simms
> Rebecca Griffin
> Robin Bashford
> Vix Hughes
> Diedre Forde
>
> If you do commence work early next week, we would probably send Matt
> Morgan, but I will confirm this once we have a start date.
>
> If you need anything else, let me know.
>
> Katrina.
>
> -- Katrina Anker
> Project Officer
> Oxford Archaeology
> Ph: 01865 980 733
> Mob: 07725782605
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--
Katrina Anker
Project Officer
Oxford Archaeology
Ph: 01865 980 733

Mob: 07725782605

Zimbra

katrina.anker@oxfordarch.co.uk

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King Edward VII car park extension

From : Katrina Anker <katrina.anker@oxfordarch.co.uk>

Thu Jan 12 2012 09:44:08

Subject : King Edward VII car park extension**To :** sue fox <sue.fox@rbwm.gov.uk>

Hi Sue

I've had a chat with our deployment person and we would be able to deploy someone as early as Monday next week, if you require it.

We have six staff who possess Royal Household Clearance. They are:

Matthew Morgan

Mike Simms

Rebecca Griffin

Robin Bashford

Vix Hughes

Diedre Forde

If you do commence work early next week, we would probably send Matt Morgan, but I will confirm this once we have a start date.

If you need anything else, let me know.

Katrina.

--

Katrina Anker
Project Officer
Oxford Archaeology
Ph: 01865 980 733
Mob: 07725782605

12 JAN 2012

TELEPHONE RECORD BTW SUE FOX AND KAT ANKER

SF → HAS A MEETING TODAY TO DISCUSS SET UP.
→ HOW EARLY CAN YOU BE ON SITE?

KA → WILL CONFIRM W/ GRANVILLE BUT NEXT WEEK
SHOULD BE OK

SF → FOUND OUT WE NEED ROYAL HOUSEHOLD CLEARANCE

KA → NO PROBLEM.

Zimbra

katrina.anker@oxfordarch.co.uk

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Windsor, King Edward VII car park extension

From : Katrina Anker <katrina.anker@oxfordarch.co.uk>
Subject : Windsor, King Edward VII car park extension
To : sue fox <sue.fox@rbwm.gov.uk>

Thu Jan 05 2012 10:00:02

 1 attachment

Hello Sue

Happy New Year!

I've received an email from Fiona MacDonald this morning stating she is happy with the written scheme of investigation for the King Edward VII car park extension (see below), so the watching brief can start whenever you are ready. Once you have an idea of your start date, let me know and I'll ensure the relevant staff are available for mobilisation.

All the best

Katrina

----- Forwarded Message -----

From: "Fiona MacDonald" <Fiona.MacDonald@reading.gov.uk>
To: "Sarah Ellison" <Sarah.Ellison@rbwm.gov.uk>
Cc: "katrina anker" <katrina.anker@oxfordarch.co.uk>
Sent: Thursday, 5 January, 2012 9:29:08 AM
Subject: FW: Windsor, King Edward VII car park extension

Hi Sarah and Happy New Year

We spoke about this site in December, and I've been sent the "written scheme of investigation" for the watching brief from Oxford Archaeology, as attached. I have been through the document and can confirm that it satisfactorily fulfils the various requirements; please could you let me know if you need anything further from us (eg a formal consultation response) or does this email suffice for your records?

Many thanks
Fiona

Fiona Macdonald
Principal Archaeologist
Berkshire Archaeology
Central Library
Abbey Square
Reading RG1 3BQ

Tel: 0118 937 5962
Mob: 07780 182503

-----Original Message-----

From: Katrina Anker [mailto:katrina.anker@oxfordarch.co.uk]
Sent: 03 January 2012 07:50
To: MacDonald, Fiona
Subject: Windsor, King Edward VII car park extension

Dear Fiona

Please find attached the draft WSI for the proposed car park extension and grasscrete track at King Edward VII car park, Windsor for your comment and/or approval. The document was sent to Sarah Ellison on the 21st December last year. A start date has not yet been confirmed, but I understand our client wishes to proceed as soon as possible.

Kind regards
Katrina

-- Katrina Anker
Project Officer
Oxford Archaeology
Ph: 01865 980 733
Mob: 07725782605

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Project Officer
Oxford Archaeology
Ph: 01865 980 733
Mob: 07725782605



King Edward VII_WSI_draft.pdf
1 MB

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katrina.anker@oxfordarch.co.uk

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Re: King Edward VII Car park extension, Windsor

From : Katrina Anker <katrina.anker@oxfordarch.co.uk>

Wed Dec 07 2011 12:52:16

Subject : Re: King Edward VII Car park extension, Windsor**To :** Sue Fox <Sue.Fox@RBWM.gov.uk>

Dear Sue

Assuming that we find nothing, or very little, within the area, please allow an estimated 2 to 3 days for reporting. Should we find moderate archaeological remains and/or record archaeological deposits within the 70m trench, please allow an estimated 5 to 6 days for reporting.

I hope this helps.

Best wishes

Katrina.

----- Original Message -----

> Dear Katrina

>

> Thank you for your response.

>

> For clarity, are you able to provide an estimate of how many days the
> final written report might take?

>

> Regards

>

> Sue Fox

>

> Senior Project Manager, Engineering Projects

>

> Highways and Engineering Unit

>

> Environment Directorate

>

> Royal Borough of Windsor and Maidenhead

>

> Tel. 01628 796348

>

> Fax. 01628 796774

>

> Email: sue.fox@rbwm.gov.uk

>

>

> -----Original Message-----

> From: Katrina Anker [mailto:katrina.anker@oxfordarch.co.uk]

> Sent: 07 December 2011 11:36

> To: Sue Fox

> Subject: King Edward VII Car park extension, Windsor

>

> Dear Sue

>

> Please find attached our costs for a written scheme of investigation
> and watching brief at King Edward VII car park, Windsor. I hope you
> find the> costs satisfactory. If you require any further information, please do
> not hesitate to contact me.

>

> Best wishes

>
> Katrina.
>
> -- Katrina Anker
> Project Officer
> Oxford Archaeology
> Mob: 07725782605
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--
Katrina Anker
Project Officer
Oxford Archaeology
Mob: 07725782605

Zimbra

katrina.anker@oxfordarch.co.uk

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King Edward VII Car park extension, Windsor

From : Katrina Anker <katrina.anker@oxfordarch.co.uk>
Subject : King Edward VII Car park extension, Windsor
To : sue fox <sue.fox@rbwm.gov.uk>

Wed Dec 07 2011 11:36:24

 1 attachment

Dear Sue

Please find attached our costs for a written scheme of investigation and watching brief at King Edward VII car park, Windsor. I hope you find the costs satisfactory. If you require any further information, please do not hesitate to contact me.

Best wishes

Katrina.

--

Katrina Anker
Project Officer
Oxford Archaeology
Mob: 07725782605



Letter_13960_KA01.pdf
269 KB



Sue Fox
Senior Project manager
Highways & Engineering Unit
Environment Directorate
Royal Borough of Windsor and
Maidenhead

Oxford Archaeology South

Janus House
Osney Mead
Oxford OX2 0ES

t: +44 (0) 1865 263 800
f: +44 (0) 1865 793 496
e: oasouth@thehumanjourney.net
w: <http://thehumanjourney.net>

7 December 2011

Your Ref.

Our Ref. 13960/KA/01

Dear Sue,

Re: Rates and costs for a watching brief at King Edward Car Park Extension, Windsor

Thank you for inviting Oxford Archaeology to tender for this project. I have pleasure in submitting our costs for the work as defined by the documentation that you have provided.

I have attached a schedule of our current rates and costs for watching briefs. These are divided between fixed and variable costs, which are discussed separately below.

Fixed Costs

A standard fee is charged for the production of a written scheme of investigation (project design) for the watching brief.

Rates

All other elements of the watching brief would be charged on the basis of daily rates, which we have found is the most cost effective approach towards projects of this nature, particularly as the time spent on site will be dependent on your contractor's work programme, as well as how much archaeology is uncovered.

The hourly rate for site attendance by a Project Supervisor includes travel, equipment and all expenses. All foreseeable fieldwork costs are included within this rate. The minimum charge for attendance is one hour charged at the 'first hour' rate. Subsequent hours would be charged at a reduced rate. Our standard working day allows for up to 8 hours on site (including a half hour unpaid break, for which we do not charge).

The rate for reporting includes research, analysis of finds and environmental samples, production of an illustrated report and archiving of project data. Please note that, even in the event of very little or no archaeological remains being uncovered, a report will still be required in order to fully discharge any associated planning conditions.

Director and Chief Executive:
David Jennings BA MIFA FSA

Private Limited Company No: 1618597
Registered Charity No: 285627

Registered Office: Oxford Archaeology Ltd
Janus House, Osney Mead, Oxford, OX2 0ES

Contingency costs

Given the low level of archaeological remains encountered during the previous adjacent works, we anticipate that a Project Supervisor should be sufficient resourcing. However, as the site is located in an area considered to be of higher archaeological potential than the previous works imply, I have included the rate for an Archaeological Technician. The technician would support the Project Supervisor, if required, should a small number of less significant archaeological features be encountered, or for the recording of selected sample sections and/or areas of archaeological features within the 70m trench section for accommodating security bollards. As a contingency we would suggest a guide of two to three Archaeological Technician days (£128 per day), however, we anticipate that the Project Supervisor should be able to undertake any necessary recording within the 70m trench in one day while the trenching takes place.

Please note, the rates provided allow for low level archaeological deposits that can be dealt with within the remit of a watching brief. In the event of significant remains we will liaise with yourselves and Fiona MacDonald of Berkshire Archaeology regarding the most appropriate course of action.

General

OA can generally deploy a Project Supervisor within 5 working days of written confirmation of appointment.

I hope the above is clear and our costs satisfactory. If you require any further information please do not hesitate to contact me, or in my absence, Dan Poore, Head of Fieldwork.

Yours sincerely,

Katrina Anker

Project Officer

**Rates and costs for a watching brief at King Edward Car Park Extension,
Windsor**

Watching Brief

Fixed Costs

Written Scheme of Investigation.....£150

Rates

Project Supervisor – first hour each day (inc. expenses).....£110

Project Supervisor – subsequent hours (inc. expenses).....£24

Reporting (per day).....£195

Contingency costs

Archaeological Technician (per day, inc. expenses).....£128

Commercial in Confidence

All costs are exclusive of VAT, which would be charged at the standard rate.

These costs are valid for 90 days.

Oxford Archaeology Ltd is a registered charity.

Cost would be linked to the Consumer Prices Index and updated at the start of each financial year.

7 December 2011

Zimbra

jodie.ford@oxfordarch.co.uk

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King Edward VII Car Park Extension, Windsor

From : Sue Fox <Sue.Fox@RBWM.gov.uk>
Subject : King Edward VII Car Park Extension, Windsor
To : jodie ford <jodie.ford@oxfordarch.co.uk>

Wed Nov 30 2011 12:05:28

2 attachments

Dear Jodie

Further to our telephone conversation earlier, please find attached a general arrangement drawing for our proposed car park construction works at King Edward VII Avenue, Windsor SL4 6HX. The car park extension is being constructed within the private confines of the Crown Estate at Home Park, immediately adjacent to the existing public car park. A vehicular access track is being constructed between the car park extension and the Windsor showground. Planning consent 11/02829 was granted on 12/10/11. <http://www.rbwm.gov.uk/pam/view.jsp?ID=11%2F02829%2FFULL>

Excavation will consist of:

- topsoil removal to a depth of approximately 500mm over an area of 850m², for the car park, plus localised excavation for drainage (depth to be confirmed)
- approximately 70m length trench to accommodate security bollards around two sides of the car park perimeter, to a depth of approximately 1000mm.
- topsoil removal to a depth of approximately 400mm for the grasscrete track.

The first phase of works is likely to be the excavation of the perimeter trench, and Berkshire Archaeology has indicated that a watching brief would be appropriate. We are aiming to start work on site during December or early January, with completion by the end of March 2012.

With regard to background data, archaeological information was obtained during the construction of the showgrounds, which indicated the area's archaeological potential. Planning application 04/01224 refers. The Watching Brief Report produced by Oxford Archaeology can be found in Document 4 page 58-71 in the application file here: http://www.rbwm.gov.uk/pam/planning_application_search.jsp?appnum=04%2F01224%2FFULL

I would very much appreciate it if you could give me some idea of your availability and lead in time during December and early January - and also an approximate cost for providing a Written Scheme of Investigation, daily rates for a watching brief, final report and contingency sums for any further work that may be needed.

Many thanks in advance for your assistance

Sue Fox
 Senior Project Manager, Engineering Projects
 Highways and Engineering Unit
 Environment Directorate
 Royal Borough of Windsor and Maidenhead
 Tel. 01628 796348
 Fax. 01628 796774
 Email: sue.fox@rbwm.gov.uk

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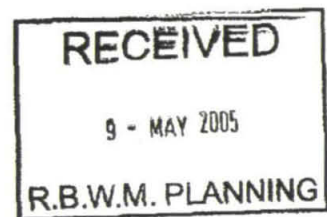
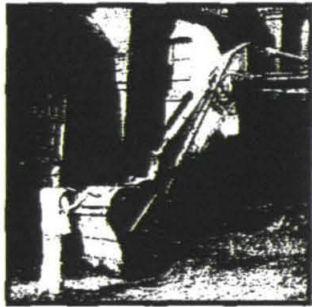
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 **KEVII - Parking Layout 103 B.PDF**
497 KB

 **KEVII - Location PlanA.PDF**
438 KB

Royal Windsor Horse Show
Home Park
Windsor Castle
Berkshire



**Archaeological
Watching Brief Report**



Oxford Archaeology

April 2005

**Client: RPS on behalf of the
Royal Windsor Horse Show**

Issue N^o: 1

OA Job N^o: 2650

NGR: SU 975772

Client Name: RPS on behalf of the Royal Windsor Horse Show

Client Ref No:

Document Title: Royal Windsor Horse show, Home Park, Windsor Castle
Berkshire

Document Type: Watching Brief

Issue Number: 1

National Grid Reference: SU 975 772

Planning Reference:

OA Job Number: 2650

Site Code: WCA4 05

Invoice Code: WCA4 WB

Receiving Museum: TBC

Museum Accession No: TBC

Prepared by: Mike Sims
Position: SWD Project Supervisor
Date: 12th April 2005

Checked by: Andrew Holmes
Position: Head of Small Works
Date: 14th April 2005

Approved by: Clare King
Position: Senior Project Manager
Date: 18th April 2005

Signed... 

Document File Location H:\HRH\Royal Households\Windsor Castle\WCA4-Royal
Horse Show\wbREP.doc

Graphics File Location Servergo:/oaupubs1_RthruZ*WCA4D5*WCA4WB*Win
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Illustrated by Laura Kirby

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Windsor Castle Home Park, Royal Windsor Horse Show

ARCHAEOLOGICAL WATCHING BRIEF REPORT

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LIST OF FIGURES

- Fig. 1 Site location
 Fig. 2 Plan of watching brief area
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SUMMARY

Between 25th February and 24th March 2005, Oxford Archaeology (OA) carried out an archaeological watching brief at Windsor Castle, Home Park, Berkshire (NGR: SU 975 772). The work was commissioned by RPS on behalf of the Royal Windsor Horse Show in advance of moving the show to a new location. The watching brief revealed riverside terrace flood deposits sealed by modern topsoil. Evidence of small channels within the alluvial deposits were observed, however it was unclear if these were natural or manmade features. No evidence of the deer course boundary, park landscaping or other archaeologically significant deposits were observed.

1 INTRODUCTION

1.1 Scope of work

- 1.1.1 Between 25th February and 23rd March 2005 Oxford Archaeology (OA) carried out an archaeological watching brief at Windsor Castle Home Park, Berkshire (NGR: SU 975 772). The work was commissioned by RPS on behalf of the Royal Windsor Horse Show (RWHS) in respect of a planning application to move the show to a new location within Home Park. The proposed intrusive works were to include the excavation of five 1m x 1m test pits within the footprint of the dressage area, and one in the footprint of the practice arena, excavation of drainage trenches and topsoil stripping within the area of the new 120m x 60m dressage arena and warm up arena and along the route of a proposed haul road.
- 1.1.2 A Written Scheme of Investigation (WSI) detailing the requirements of the watching brief was produced by RPS Planning, Transport and Environment (RPS 2005).

1.2 Location, geology and topography

- 1.2.1 The site is situated on level ground approximately 350 m north-east of Windsor Castle and 350m west of the River Thames, lying within the grounds of Home Park (Fig. 1). The site lies within the River Thames flood plain at approximately 18 m above OD and is 12 hectares in area. The underlying geology is glacial gravels, contoured by the action of Holocene river channels and lakes, overlain by alluvial silts. Prior to the start of work the area had been cultivated as a pea field, later reseeded with grass.

1.3 Archaeological and historical background

- 1.3.1 An Archaeological Desk-based Assessment covering the new location for the Windsor Horse Show was produced by AOC Archaeology Group (AOC, 2004) and an abridged version is included below.
- 1.3.2 The proposed development area lies within the Home Park, a Grade I Registered Park and Garden, sited to the northeast of Windsor Castle, a Scheduled Ancient Monument.

- 1.3.3 The site lies on a low lying floodplain in a bow of the River Thames. The presence of a stream running between the Home Park and Windsor Castle to the south may indicate that this area formerly lay between channels of the River Thames forming a low lying gravel island, similar to the situation at Windsor Race Course and formerly the Eton Rowing Course further upstream.
- 1.3.4 Although no information on the deposit sequence on the site itself is available, the low lying gravel terrace and floodplain of the Middle Thames valley has been investigated at a number of similar topographic locations within the surrounding area including Eton Rowing Lake, Eton Wick Causewayed Enclosure, King Stable Street, Eton and Agars Plough, Eton.
- 1.3.5 These investigations have revealed the potential for the presence of prehistoric and Roman archaeology on sites in similar topographic locations. These remains are generally either cut into the glacial gravels and sealed by the subsequent build-up of alluvium, or have accumulated within silting in Holocene lakes and pools. In both cases, archaeologically significant deposits are generally found at a depth of 0.4-0.7m.
- 1.3.6 The evidence from these sites show that the Middle Thames floodplain was intensively used in pre-history, and that buried archaeological horizons that are well preserved may be expected in areas that have not been truncated by post-medieval development.
- 1.3.7 The area now known as Home Park was until the 19th century known as the Little Park and is the earliest identified area of parkland at Windsor. The origins of the park are obscure although there was most probably a fenced Park area associated with the earliest phases of the castle. Later medieval records attest to the periodic expansion of the enclosed park throughout the middle ages. In 1368 Edward III enclosed land in this area and appointed Geoffrey de Denham to the charge of "the Little Park under the castle" (Roberts, 1997). The park was subsequently added to, and by the 1480s covered 250 acres. In the 1460s "The Course" was added which was an enclosed area for deer coursing.
- 1.3.8 The Norden map of 1607 clearly shows the course as covering most of the proposed development area. It is shown enclosed by a bank topped with a fence (or pale). To the north, fields lie with boundaries running up to the river. Unlike much of the Great Park, the Little Park was not sold off at this time (apart from a brief period in 1653-4).
- 1.3.9 After the Civil War in the 1670s the Little Park and the Great Park underwent redesign and were adorned with new avenues and buildings. Under William III the land to the north of the Little Park was brought into the park (including a small area of the northern part of the development area, which had presumably remained as farmland until this time) a large new parterre garden was also built to the north-west of the site (the Maestricht Garden). At the same time the diagonal rides or walks running through the proposed development area were added and each one lined with elm and lime trees (Roberts, 1997). This layout is clearly shown on Henry Wise's map of 1712 and Collier's map of 1742. The only wooded area at this time was a

small patch to the north-west corner of the development area which appears as a pond on the Ordnance Survey map of 1881.

- 1.3.10 The garden remained largely unaltered from this point until the mid 19th century when a new road (the Datchet Road) was added to link the town with the new Victoria Bridge in Datchet. This work was carried out as a consequence of the Windsor Improvement Act of 1848 (Roberts, 1997). A new bathing pool was also added in the southeast corner of the development area and the land to the north of the Datchet Road was opened to the general public. The park has remained largely unchanged from this point to the present day.
- 1.3.11 There is a long history of the site as parkland and the park pale must have cut across the northern area of the development area. The late 17th century or 19th century developments are unlikely to have caused wide scale alteration to the earlier park landscape and appear to have been mostly cosmetic. However more recent management and land use regimes, particularly the transfer to agriculture during the past 6-10 years, is likely to have resulted in significant denuding of both the prehistoric and Roman features and the later parkland landscape.
- 1.3.12 There are no known archaeological sites within the development area.

2 PROJECT AIMS AND METHODOLOGY

2.1 Aims

- 2.1.1 To identify and record the presence or absence, extent, condition, quality and date of archaeological remains within the test pits and in the areas affected by the stripping of topsoil.
- 2.1.2 To identify areas of archaeological activity based on the presence of artefactual material within the machine excavated spoil during the excavation of the drainage ditches and also if possible to identify the line of the late medieval deer course boundary and any other remains of the park landscaping.
- 2.1.3 To make available the results of the archaeological investigation.

2.2 Methodology

- 2.2.1 An archaeologist was present during the excavation of the test pits and a continuous archaeological presence was kept during the machining operations, due to the stripped areas being covered with geotextile material shortly after stripping. The excavation was undertaken using a 13 ton mechanical excavator fitted with a 2 m wide toothless grading bucket. Machining proceeded in spits down to the required depth.
- 2.2.2 A plan of the machined areas was kept at a scale of 1:2500 (Fig 2) and sample sections were drawn at a scale of 1:20 (Fig. 3). The excavated areas and any sections were photographed using colour slide and black and white print film. A general photographic record of the work was also made. Recording followed procedures detailed in the *OA Field Manual* (ed D Wilkinson, 1992).

3 RESULTS

3.1 Description of deposits

Test Pits

- 3.1.1 Within Test Pit 1 the natural orange-brown terrace gravel (3) was reached at a depth of 1.0 m below ground level (Fig. 3, section 1). This was overlaid by a 0.65 m thick layer of orange-brown sandy clay (2), an alluvial deposit which was sealed by a 0.35 m deep layer of dark brown silty loam (1), the present day ploughsoil.
- 3.1.2 In the base of Test Pit 2 a light brown sandy gravel (5), part of the gravel terrace was reached at a depth of 1.1 m below ground level (Fig. 3, section 2). This was overlaid by a 0.4 m deep layer of orange brown sandy gravel (4), a layer within the gravel terrace which tapered off towards the north-west. This might represent the edge of a palaeo-channel which became subsequently silted up with a 0.4 m thick layer of light grey clayey gravel (8). This was overlaid by a 0.27 m thick layer of the alluvium (2), below a 0.4 m thick layer of the topsoil (1).
- 3.1.3 In Test Pits 3, 4, 5 and 6 a light brown sandy gravel deposit (5), part of the gravel terrace, was reached at a depth of between 0.7 m and 0.9 m below ground level. In Test Pit 3 the surface of this deposit was cut by a curvi-linear feature (7), 0.33 m wide by 0.18 m deep, filled by a dark orange-brown silty clay (6)(Fig. 3, section 3). It is probable that this feature represents a naturally occurring water channel, however the possibility that this may represent a ring ditch cannot be dismissed. Sealing this feature and the terrace gravel in the other pits was a 0.4 m deep layer of the alluvium (2) overlain by a 0.3 m thick layer of the topsoil (1).

Palaeochannel?

Curvilinear
channel?
possibly ditch

Machine Stripping

- 3.1.4 During the topsoil stripping at the south-eastern end of the haul road a layer of small river pebbles or shingles within a dark grey-brown silty clay matrix (12) was reached at a depth of 0.3 m below ground level. This was part of the river terrace deposits. Overlying this was a patchy layer of yellow-brown silt clay (10) of up to 0.12 m in depth, an alluvial clay deposit, probably the same as (2). For the first 180 m length of the haul road strip this was sealed by a 0.23 m thick layer of dark brown clay loam (11), the present day ploughsoil. This contained a high level of 19th and 20th debris including brick, pottery, glass and iron which may indicate dumping over this area.
- 3.1.5 As the haul road approached the dressage arena the composition of the terrace deposits gradually changed from the small river pebbles (12) observed at the southern extent becoming more gravelly and changing colour to become layer (3). There was no obvious boundary to this change. As with the test pits this was sealed by a layer of alluvial clay (2) of up to 0.2 m in depth, overlain by 0.35 m deep layer of the present day topsoil (1).

Drainage trenches

- 3.1.6 An approximate 450 m length of drainage trench measuring 0.3 m wide by 1.2 m deep, was excavated from the dressage arena to the water course at the southern end of

Grenadier Avenue. The stratigraphy recorded within this trench was identical to that recorded within the test pits and the topsoil strip with two exceptions.

- 3.1.7 Approximately 20 m south-east of the dressage arena, an east-west running gully 0.5 m wide by 0.4 m deep (15) was observed cutting the terrace gravels (3) within the side of a manhole chamber (Fig. 3, section 4). It was filled by a mix of light brown clay and gravels (16), a probable silting deposit. This feature was sealed below the alluvial clay (2) suggesting it may be pre-historic in origin.
- 3.1.8 Approximately 15 m north of the water course at the southern end of Grenadier Avenue a 0.8 m wide by 0.63 m deep east-west running ditch (13) was observed in the section of the drainage trench (Fig. 3, section 5) cutting into the top of the alluvial clay (2). This was filled by a dark yellow-brown clay with chalk flecking (14). It is unclear whether this is a manmade feature or the result of flood waters retreating. It was sealed below the ploughsoil (1).

3.2 Finds

- 3.2.1 All the finds recovered were of a 19th or 20th century date and included fragments of brick, bottle and window glass, earthenware, creamware and transfer printed pottery, remnants of enameled domestic sheet steel ware such as saucepans and kettles and plastic washing up liquid bottles. These were evaluated on site but were not retained.

3.3 Palaeo-environmental evidence

- 3.3.1 The nature of the excavation precluded retrieval of palaeo-environmental samples during the course of the watching brief.

4 DISCUSSION AND CONCLUSIONS

- 4.1.1 The results of the watching brief show that the area of the investigation has been part of the flood plain of the River Thames. The depth of modern cultivation has been such that it has penetrated down into the top of the alluvial deposits leaving no intact subsoil or earlier stratigraphy. It is unclear if the small gullies and channels cut into the top of the alluvial and gravel deposits are man made or are the result of flood water draining back into the Thames, the lack of evidence of activity such as charcoal or artefacts slants the probability towards them being natural features. No other archaeological features or deposits were observed cutting into either the alluvial or gravel deposits.
- 4.1.2 The presence of large amounts of domestic refuse and building debris within the ploughsoil suggests that this has been imported and incorporated within the structure of the topsoil. The composition suggests either spreading of material dredged from the nearby River Thames or possibly the disposal of rubbish middens originating from within the Great Park farms.

APPENDICES

APPENDIX 1 ARCHAEOLOGICAL CONTEXT INVENTORY

Context	Type	Depth	Width	Comments	Finds	Date
1	Layer	0.35 m	-	Ploughsoil / Topsoil	Brick	C20th
2	Layer	Up to 0.65 m	-	Alluvium, probable flood deposits	-	-
3	Layer	> 0.2 m	-	Natural gravels, River terrace deposits	-	-
4	Layer	> 0.42 m	-	Natural gravels, River terrace deposits	-	-
5	Layer	> 0.1 m	-	Natural sandy gravels	-	-
6	Fill	0.18 m	0.33 m	Silting deposit, fill of 7	-	-
7	Cut	0.18 m	0.33 m	Small gully, unclear if natural or excavated	-	-
8	Layer	0.5 m	-	Alluvial deposit	-	-
9	Layer	0.35 m	-	Ploughsoil / Topsoil, probably same as 1	Brick, glass, iron	C19th/ C20th
10	Layer	> 0.1 m	-	Alluvial clay deposit	-	-
11	Layer	0.2 m	-	Ploughsoil / Topsoil, possible spread of material dredged from river	Brick, pottery, glass, iron	C19th/ C20th
12	Layer	> 0.1 m	-	Natural gravels, River terrace deposit	-	-
13	Cut	0.63 m	0.8 m	Possible ditch or water channel, unclear if excavated or erosion	-	-
14	Fill	0.63 m	0.8 m	Silting deposit, fill of 13	-	-
15	Cut	0.4 m	0.5 m	Small gully, possible palaeo-channel	-	-
16	Fill	0.4 m	0.5 m	Silting deposit, fill of 15	-	-

APPENDIX 2 BIBLIOGRAPHY AND REFERENCES

AOC Archaeology Group, 2004 *An Archaeological Desk Based Assessment of the proposed new location for the Windsor Horse Show, Windsor Castle*

IFA, 1992 *Standard and Guidance for Archaeological Watching Briefs*

OAU, 1992 *Field Manual* (ed. Wilkinson D)

Roberts J, 1997 *Royal Landscape: The Gardens and Parks of Windsor*

RPS Planning, Transport and Environment, 2005 *Written Scheme of Investigation for an Archaeological Watching Brief at Windsor Castle Home Park*

APPENDIX 3 SUMMARY OF SITE DETAILS

Site name: Windsor Castle, Home Park, Royal Windsor Horse Show

Site code: WCA4 05

Grid reference: SU 975 772

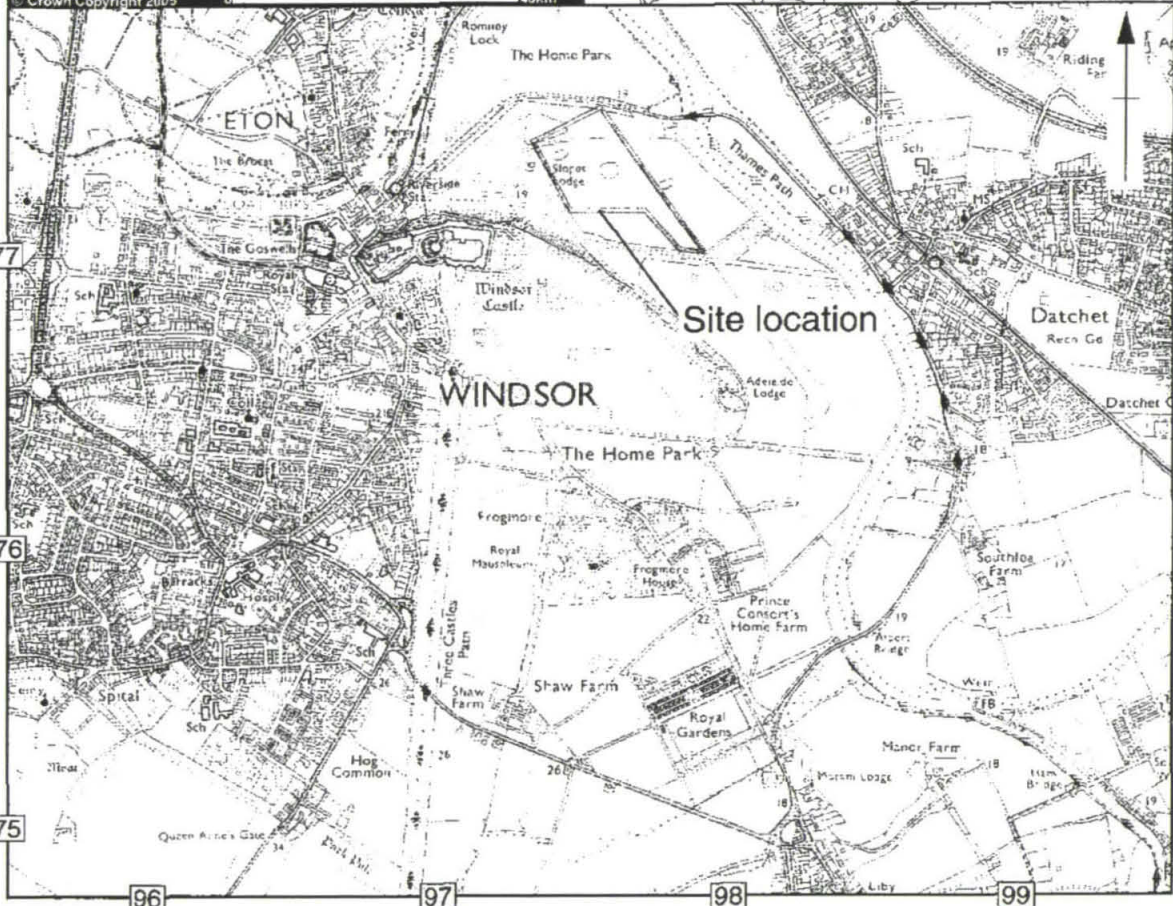
Type of watching brief: Machine excavation of drainage trenches, area topsoil stripping and stripping for haul road

Date and duration of project: 25th February 2005 to 24th March 2005, 9 days on site

Area of site: c.12 hectares

Summary of results: Alluvial flood deposits and gravel terraces overlain by modern topsoil, 3 small gullies and channels, probably palaeo-channels cutting into the natural deposits

Location of archive: The archive is currently held at OA, Janus House, Osney Mead, Oxford, OX2 0ES, and will be deposited with the Royal Household Museums Service in due course.



Scale 1:25,000

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Figure 1: Site location

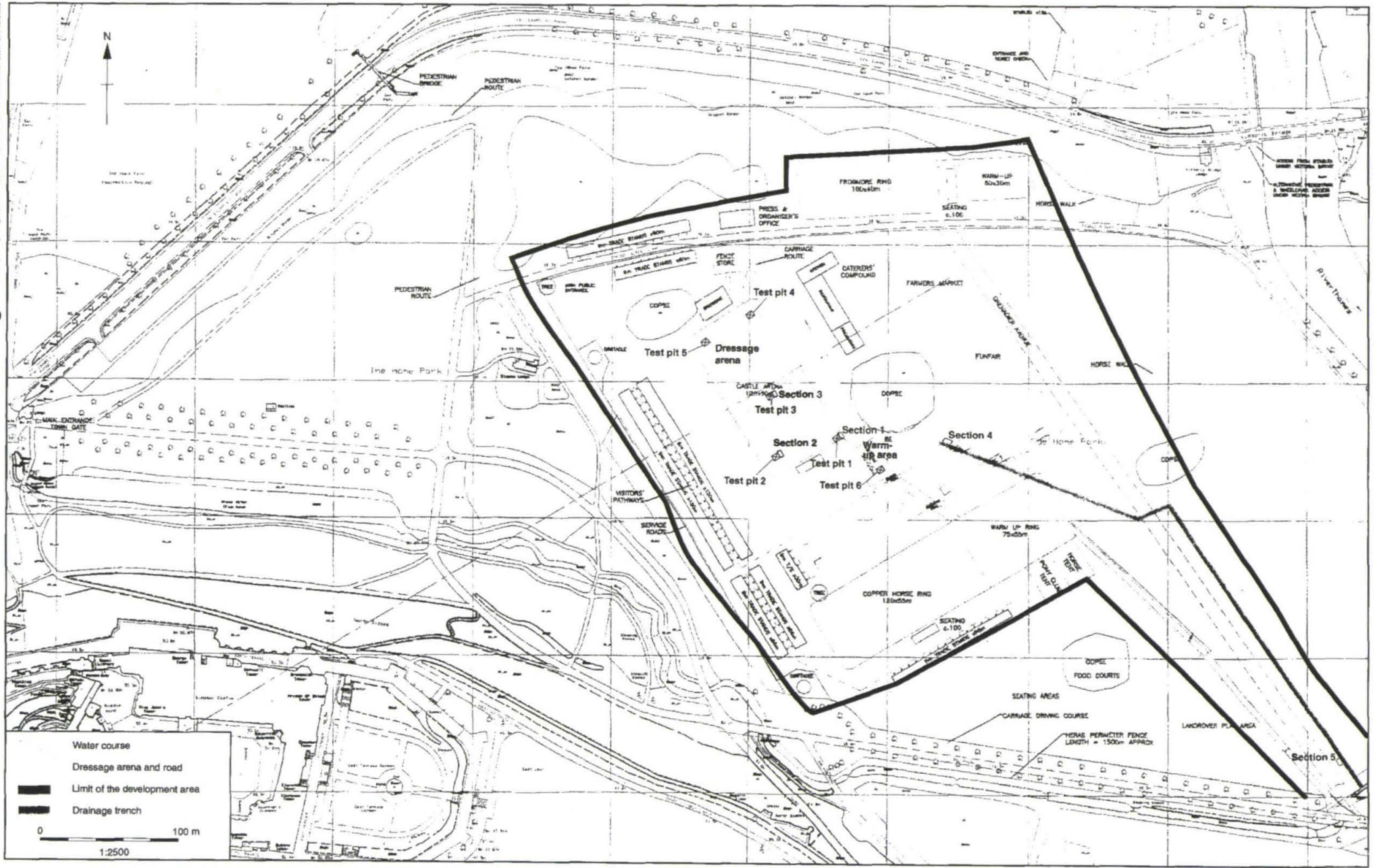


Figure 2: Plan of Watching Brief area

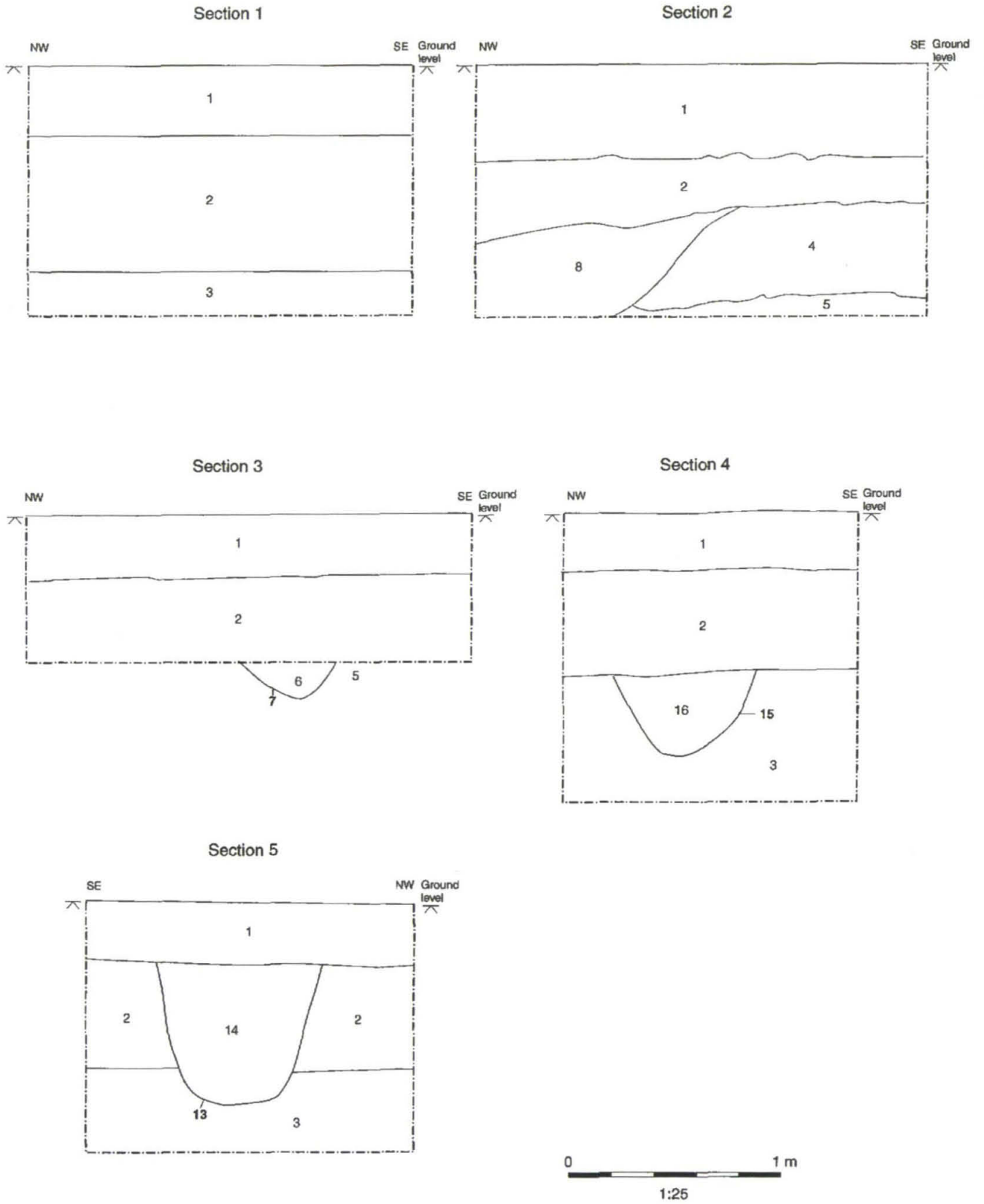


Figure 3: Sections 1-5



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From: MacDonald, Fiona [mailto:Fiona.MacDonald@reading.gov.uk]
Sent: 15 December 2011 14:23
To: Sarah Ellison
Cc: Sue Fox
Subject: King Edward Ave car park, Windsor 11/02829

Hi Sarah

As per our phone conversation, I have had some discussion with Sue Fox at RBWM about this site, and the archaeological requirements; we agreed that the most practical approach would be to undertake a watching brief on the trenching for boundary works that is to comprise the initial step in their programme of works. I had a phone call today from Oxford Archaeology to enquire about getting approval of their written scheme of investigation (not completed as yet). I have explained about the submission of details and RBWM procedures, and as I'll be on leave after tomorrow until 4th Jan, suggested that they submit the document to you without me commenting on it in advance, as they clearly understand the requirements and methods to be used. I have undertaken to comment on any consultation from yourself as a priority when I'm back in the office on the 4th or 5th, as I understand the start date is programmed to be a week or so after that, and don't anticipate that the WSI will need any substantial alterations or revisions
I'll look forward to receiving the consultation by email as discussed

Best wishes

Fiona

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Tel: 0118 937 5962
Mob: 07780 182503

SUE FOX CALLED 10.30 19/12/11

ASKING WHAT WOULD HAPPEN IF SCHEME IS
PULLED OR DELAYED. REGARDING CHARGES
SPOKE TO NS + PASSED ON WHAT HE SAID
= WE WOULD ONLY MAKE A CHARGE
FOR ANY SET UP WORK WE MIGHT HAVE
UNDEBTAKEN BUT OBVIOUSLY WE WOULD DELAY
STARTING UNTIL WE WERE SURE THE SCHEME
WAS GOING AHEAD. IF WE DID DO WORK /
CHARGES WE WOULD KEEP IT TO MINIMUM

SUE IS STILL HOPEING WORK WOULD GO AHEAD
EARLY JAN.

Zimbra

katrina.anker@oxfordarch.co.uk

± Font size -

king edward VII car park

From : Katrina Anker <katrina.anker@oxfordarch.co.uk>
Subject : king edward VII car park
To : sue fox <sue.fox@rbwm.gov.uk>

Mon Dec 12 2011 11:36:46

Hi Sue

I've checked regarding our work program and after Christmas is fine for us. Do you have a specific start date yet? We will also be able to produce the WSI before then for Fiona McDonald to approve.

If you could confirm in writing that you wish to appoint us and the costs are acceptable, we can start work on the WSI. Would you like us to approach Fiona McDonald to check that she can approve the document before Christmas?

Best wishes

Katrina.

--
Katrina Anker
Project Officer
Oxford Archaeology
Ph: 01865 980 733
Mob: 07725782605

Call Fiona

McDonald - email

01628 796 348

9th
12th January start

→
Excavation trench.

4th Jan back

Zimbra

katrina.anker@oxfordarch.co.uk

± Font size -

king edward VII car park

From : Katrina Anker <katrina.anker@oxfordarch.co.uk>
Subject : king edward VII car park
To : sue fox <sue.fox@rbwm.gov.uk>

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Best wishes

Katrina.

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Katrina Anker
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Mob: 07725782605
