Conford House and 1-21 Exmoor Road, Felixstowe, FEX 309



Archaeological Evaluation Report



January 2013

**Client: Lovell Partnership Ltd** 

OA East Report No: 1427 OASIS No: oxfordar3-138422

NGR: TM 29938 35591



# Conford House and 1-21 Exmoor Road, Felixstowe.

Archaeological Evaluation

By Jonathan House BA

With contributions by Chris Faine BA Msc AlfA

Editor: Christopher Thatcher BA

Illustrator: Dave Brown BA

Report Date: Jan 2013

© Oxford Archaeology East Page 1 of 24 Report Number 1427



Report Number: 1427

Site Name: Conford House and 1-21 Exmoor Road, Felixstowe.

HER Event No: FEX309

Date of Works: Nov 2012

Client Name: Lovell Partnership Ltd.

Client Ref: N/A

Planning Ref: C/10/1205

Grid Ref: TM 29928 35591

Site Code: FEX309

Finance Code: XSFCOH10

Receiving Body: Suffolk Museum Service

Accession No: FEX309

Prepared by: Jonathan House Position: Project Officer Date: Jan 2013

Checked by: Paul Spoerry
Position: Regional Manager

Date: Jan 2013 Signed:

Disclaimer

This document has been prepared for the titled project or named part thereof and should not be relied upon or used for any other project without an independent check being carried out as to its suitability and prior written authority of Oxford Archaeology being obtained. Oxford Archaeology accepts no responsibility or liability for the consequences of this document being used for a purpose other than the purposes for which it was commissioned. Any person/party using or relying on the document for such other purposes agrees and will by such use or reliance be taken to confirm their agreement to indemnify Oxford Archaeology for all loss or damage resulting therefrom. Oxford Archaeology accepts no responsibility or liability for this document to any party other than the person/party by whom it was commissioned.

#### Oxford Archaeology East,

15 Trafalgar Way, Bar Hill, Cambridge, CB23 8SQ

t: 01223 850500

f: 01223 850599

e: oaeast@thehumanjourney.net w: http://thehumanjourney.net/oaeast

© Oxford Archaeology East 2011 Oxford Archaeology Limited is a Registered Charity No: 285627

© Oxford Archaeology East Page 2 of 24 Report Number 1427



# **Table of Contents**

# **Table of Contents**

Sı	ummary		5
1	Introduc	tion	7
	1.1	Location and scope of work	7
	1.2	Geology and topography	7
	1.3	Archaeological and historical background	7
	1.4	Acknowledgements	7
2	Aims and	d Methodology	8
	2.1	Aims	8
	2.2	Methodology	8
3	Results		9
	3.1	Introduction	9
	3.2	Trench 1	9
	3.3	Trench 2	9
	3.4	Trench 3	9
	3.5	Trench 4	10
	3.6	Trench 5	10
	3.7	Trench 6	10
	3.8	Finds Summary	10
4	Discussi	ion and Conclusions	11
	4.1	Conclusions	11
	4.2	Recommendations	11
A	ppendix A	A. Environmental Reports	12
	A.1	Faunal Remains	12
ΑĮ	ppendix E	B. Bibliography	12
A	ppendix (	C. OASIS Report Form	13



# **List of Figures**

Fig. 1 Site location map, development area outlined in red.

Fig. 2 Evaluation trench plans

Fig. 3 Selected sections

#### **List of Plates**

Plate. 1 Ditch 1, taken from south-east

Plate. 2 Trench 3, taken from north

Plate. 3 Post medieval dog burial, taken from west

Plate. 4 Site shot, showing trench 1, and, 2 taken from east

© Oxford Archaeology East Page 4 of 24 Report Number 1427



# **Summary**

An evaluation was carried out by OA East on the 22nd to 23rd November 2012 on the site of the former Conford House and numbers 1-21 Exmoor Road, Felixstowe (TM 29928 35591).

A total of six trenches were excavated which revealed evidence for post medieval activity, including the burial of a dog, and an undated ditch that was likely to be of a much earlier date, possibly pre-historic.

© Oxford Archaeology East Page 5 of 24 Report Number 1427





#### 1 Introduction

# 1.1 Location and scope of work

- 1.1.1 An archaeological evaluation was conducted on the site of the former Conford House and demolished bungalows on Exmoor Road to the north-west of Felixstowe, centred on TM 29928 35591. This archaeological evaluation was undertaken in accordance with a Brief issued by Judith Plouviez of Suffolk County Council Archaeology Service, Conservation Team (SCCAS/CT), supplemented by a Specification prepared by OA East.
- 1.1.2 The work was designed to assist in defining the character and extent of any archaeological remains within the proposed development area, in accordance with the guidelines set out in Standards for Field Archaeology in the East of England, East Anglian Archaeology Occasional Papers 14, 2003. The results will enable decisions to be made by SCCAS/CT, on behalf of the Local Planning Authority, with regard to the treatment of any archaeological remains found.
- 1.1.3 The site archive is currently held by OA East and will be deposited with the appropriate county stores in due course.

# 1.2 Geology and topography

- 1.2.1 The proposed development area lies on relatively flat ground at approximately 20m AOD on a gentle promontory sloping away to the north-east, towards the River Deban, located at a distance of 3.7km, and also towards the River Orwell, 3km to the southwest. The route of the A154 runs south-east to north-west immediately to the north of the site before turning southwards to the east. To the south, the course of Walton High Street runs south-west to north east approximately 250m from the site.
- 1.2.2 The underlying geology is Red Crag Formation deposits including abundantly shelly sand. These deposits are overlain in places by the drift deposit of Kesgrave Catchment Subgroup Sand and Gravel (Woodbridge and Felixstowe: Solid and Drift: Sheet 208). The sand and gravels were overlain by loess, a material consisting of wind blown sands and silts, however within many of the trenches, these deposits were truncated away.

#### 1.3 Archaeological and historical background

- 1.3.1 The Suffolk Historic Environment Record records a series of Roman cremations which lie to the south and south-east of the site, perhaps following a former road. In addition, although no finds have been recorded from the site itself, remains of prehistoric date might be encountered due to the favourable soils in the area and the presence of later Roman activity.
- 1.3.2 Recent archaeological investigations carried out 0.8km to the west (Pankhurst, and Hinman, 2012) and north west (House, 2012) recorded features indicative of a prehistoric landscape. This is supported by the abundance of features identified by aerial photography in the vicinity of the site.

#### 1.4 Acknowledgements

1.4.1 The author would like to thank Lovells Partnership Ltd who commissioned and funded the archaeological works. The author would also like to thank the site staff: Andrew Greef, and Dave Brown and also Paul Spoerry, who managed the project, and Judith Plouviez, who monitored the project.

© Oxford Archaeology East Page 7 of 24 Report Number 1427



#### 2 AIMS AND METHODOLOGY

#### 2.1 Aims

2.1.1 The objective of this archaeological investigation was to determine as far as reasonably possible the presence/absence, location, nature, extent, date, quality, condition and significance of any surviving archaeological deposits within the development area.

## 2.2 Methodology

- 2.2.1 The Brief required that all archaeological deposits should be investigated, and recorded.
- 2.2.2 Machine excavation was carried out under constant archaeological supervision with a 360 type, excavator using a toothless ditching bucket.
- 2.2.3 Several changes were made to the original trench plan. These included widening the trenches from 1.5m to 3m and shortening them from 30m to 15m. These alterations were made to aid the identification of features in potential loess deposits, and enable re-machining of the trenches if required.
- 2.2.4 The site survey was carried out by Dave Brown using Leica GPS 1200.
- 2.2.5 Spoil, exposed surfaces and features were scanned with a metal detector. All metaldetected finds recovered were obviously modern and were not retained.
- 2.2.6 All archaeological features and deposits were recorded using OA East's *pro-forma* sheets. Trench locations, plans and sections were recorded at appropriate scales and photographs were taken of all relevant features and deposits.
- 2.2.7 No suitable deposits were encountered within the evaluation for environmental analysis.
- 2.2.8 The site conditions and the weather did not inhibit the archaeological work.

© Oxford Archaeology East Page 8 of 24 Report Number 1427



#### 3 Results

#### 3.1 Introduction

3.1.1 A total of six trenches were excavated. The trench dimensions were 3m in width and 15m in length unless otherwise stated. The results are presented by trench below.

#### 3.2 Trench 1

- 3.2.1 The trench was excavated to a depth of 0.48m at the western end, and 0.44m at the eastern end. The top soil was 0.2m deep, thickening slightly at the western end to 0.26m.
- 3.2.2 Significant modern disturbance was recorded throughout most of the trench in the form of a large concrete pond. A small area of undisturbed deposits survived in the southwest corner of the trench. This comprised a greyish brown, sandy silt, subsoil 0.12m thick. Loess deposits also survived and were excavated to a depth 0.1m, but not bottomed.
- 3.2.3 The trench contained no finds or features of archaeological significance.

#### 3.3 Trench 2

- 3.3.1 The trench was excavated next to Trench 1 as a result of the high level of truncation experienced within Trench 1. It was 2m in width and 20m in length, attempting to follow ground undisturbed by both the construction and subsequent demolition of the 1960s structures previously on the site. It was on average 0.50m deep with the topsoil ranging in depth from 0.32m to 0.30m. The subsoil was a a greyish brown, sandy silt, consistent in thickness within the trench and measuring 0.2m in depth.
- 3.3.2 A single undated ditch (2) was excavated that was aligned north-west to south-east and measured 0.4m in width and 0.15m in depth. It was first seen whilst cleaning the trench, cutting the loess material and into the underlying gravels. It contained a single, sterile fill (2) and the excavated section was extended for the purpose of finds retrieval, however no finds were recovered.
- 3.3.3 The trench contained a high frequency of modern intrusions, no other features of archaeological significance were present.

#### 3.4 Trench 3

- 3.4.1 The soil deposits in this part of the site were thicker with Trench 3 being up to 0.99m deep. A clean reddish yellow sand, between 0.56m and 0.65m thick, overlay a buried topsoil at the northern end of the trench (see fig. 3 sections 2 and 3).
- 3.4.2 The buried topsoil measured 0.09m at the northern end of the trench, with the subsoil measuring 0.17m. At the southern end, the buried topsoil measured 0.21m and the sub soil measured 0.22m. A high frequency of red brick fragments and 19th to 20th century pottery sherds were observed within this deposit.
- 3.4.3 A deposit of loess was present at the southern end of the trench, this deposit thinned out to the north revealing the underlying gravels. A single dog burial was observed within the trench. A sherd of post medieval stoneware and a fragment of glass recovered from this feature suggest an 18th century date for the burial.
- 3.4.4 No other finds or features of archaeological significance were encountered within the trench.

© Oxford Archaeology East Page 9 of 24 Report Number 1427



#### 3.5 Trench 4

- 3.5.1 The trench was excavated to a depth of 0.42m at the southern end, the northern end of the trench measured 0.48m in depth. Similar to Trench 3, the original ground surface was buried by a sand deposit, 0.33m thick at the northern end and 0.15m thick at the southern end. The soils within this trench appeared to have been stripped and replaced, with the original soil stripping also likely removing the loess deposits. The mixed topsoil and subsoil deposits measured 0.18m at the southern end and 0.15m at the northern end.
- 3.5.2 A machine test pit was excavated at the southern end, to check the gravels were not redeposited. The trench contained no finds or features of archaeological significance.

#### 3.6 Trench 5

- 3.6.1 The trench was excavated to a depth of 0.61m at the eastern end, the top soil measuring 0.16m and the subsoil 0.45m. However, as with Trench 4, these deposits appear to have been stripped and replaced. The western end was 0.57m in depth with 0.3m of topsoil and 0.15m of subsoil, and 0.12m of loess. The southern edge of the trench, although highly disturbed by modern intrusions, had not been previously stripped.
- 3.6.2 The trench contained no finds or features of archaeological significance.

#### 3.7 Trench 6

- 3.7.1 The trench had evidently been previously stripped and truncated to the level of the gravels and was excavated to a depth of 0.7m. It revealed a topsoil measuring 0.46m in thickness and a 0.24m thick subsoil deposit.
- 3.7.2 No finds or features of archaeological significance were recorded.

#### 3.8 Finds Summary

3.8.1 The only finds retained from the site came from the dog burial in Trench 3. These comprised a sherd of 18th century Stone Ware (pers. comm. Carole Fletcher), with a fragment of bottle glass, and the remains of a dog skeleton. No finds of an earlier date were recovered during the evaluation, either contextual or unstratified.

© Oxford Archaeology East Page 10 of 24 Report Number 1427



#### 4 DISCUSSION AND CONCLUSIONS

#### 4.1 Conclusions

- 4.1.1 The prior development of the site during the 1960s caused widespread ground disturbance, with large areas of the site being stripped of soils down to the underlying gravels, perhaps for the purpose of levelling the site. This levelling activity may also explain the absence of loess material in parts of the site, and the burial of soil deposits under made ground in the southern part of the site.
- 4.1.2 The undated ditch (1) identified within Trench 2 almost certainly pre-dates any of the other activity seen on the site. The sterile, leached character of the backfill (2) in particular, suggests a much earlier date. Archaeological investigations to the west (Pankhurst, and Hinman 2012) and to the north-west (House 2012), recorded ditches on similar alignments. It may be that these features represent part of a wider field system; although the wide dispersal of these sites, over a distance of 0.8km, means that further examples within the landscape would be needed to confirm this interpretation.
- 4.1.3 The presence of brick fragments and pottery sherds within the buried topsoil in Trench 3, suggests the presence of a post medieval structure to the east of the site. The dog burial, which contained finds of 18th century date, also suggests post medieval activity in the vicinity. This may have been a farm building as the site lies at some distance from the former extents of the historic villages of Walton and Felixstowe.
- 4.1.4 It is quite possible that modern truncation and intrusions have destroyed further archaeological remains, however the absence of unstratified finds earlier than the post medieval period may suggest limited potential for earlier archaeological remains, at least in the immediate vicinity.

#### 4.2 Recommendations

4.2.1 Recommendations for any future work based upon this report will be made by the County Archaeology Office.

© Oxford Archaeology East Page 11 of 24 Report Number 1427



# APPENDIX A. ENVIRONMENTAL REPORTS

# A.1 Faunal Remains

By Chris Faine

A.1.1 Thirty eight fragments of animal bone were recovered from the evaluation weighing 322 grams. All fragments were recovered from context 4 and took the form of a partially articulated skeleton of an adult male dog with a withers height of around 17.1cm.

APPENDIX B. SPECIFICATION

© Oxford Archaeology East Page 12 of 24 Report Number 1427



# **Specification for Archaeological Evaluation**

Oxford Archaeology Ltd is an Institute of Field Archaeologists Registered Organisation and follows IFA By-Laws, Standards and Policy.

Site Name: Conford House & 1-21 Exmoor Road, Felixstowe

Site Code: XSFCOH10

County (Grid Ref): Suffolk TM 299 355

Project No.: 12410 Project Type: Evaluation

Event No.:

Planning App. No.: C/10/1205

Client: Lovell Partnership Ltd

Date: 26/10/10

Author: Stephen Macaulay

# 5 1 General Background

#### **1.1** Circumstances of the Project

A programme of archaeological work was requested by Suffolk County Council Archaeology Service (J. Plouviez 20/9/10) in response to a planning application for the redevelopment of Conford House and 1-21 Exmoor Road, Felixstowe.

The proposed development lies between the historic settlements of Walton and Felixstowe. The site is located in an area of high archaeological potential and close to a number of known archaeological finds.

A Trial Trenching investigation is now required for the site and a minimum 5% sample of the development area is stipulated.

This OAE Specification accepts in full the requirements as set out in the Suffolk County Council Brief and Specification for Archaeological Evaluation – Conford House and 1-21 Exmoor Road, Felixstowe – J Plouviez 20/9/10.



# 1.2 The Geology and Topography of the Site

The development area (c0.53ha) is located on fairly level ground (c20m OD). Soils are deep loam (Wick3) close to deep sandy (Newport2), derived from the underlying glaciofluvial and Aeolian drift.

#### **1.3** The Proposed Development

The proposed development includes the construction of 14 dwellings and open space and the demolition of Conford House and existing dwellings at 1-21 Exmoor Road.

## 6 2 Archaeological Background

The proposed development site lies towards the east of Walton and north of Felixstowe. The Suffolk Historic Environment Record records a series of Roman cremations which lie to the south and southeast of the site, perhaps following a former road, to be expected with finds of this nature. In addition, although no finds have been recorded from the site itself, remains of prehistoric date might be encountered due to the favourable soils in the area and the presence of later Roman activity.

#### 7 3 Objectives

- 3.1 The evaluation will seek to establish the character, date, state of preservation and extent of any archaeological remains within the proposed development area.
- 3.2 In the event that archaeological remains are present the evaluation will seek to consider appropriate methodologies and suitable resourcing levels for excavation.

#### 8 4 Methods

#### 4.1 Background Research

- 4.1.1 A suitable level of documentary research will be undertaken in order to determine the expected archaeological character of the site. Existing information from historical sources and previous archaeological finds and investigations in the vicinity will be collated. The likely archaeological potential of the site will then be assessed with regard to current regional and national research issues and preservation criteria.
- 4.1.2 The results of the background study will not be formally presented



separately, but will be incorporated into the final evaluation report.

#### 4.3 Aerial Photographs

Aerial photography is not required at this site.

# 4.4 Geophysical Survey

Geophysical survey is not required at this site.

# 4.5 Trial Trenching

- 4.5.1 Trial trenches will be excavated by machine to the depth of geological horizons, or to the upper interface of archaeological features or deposits, whichever is encountered first. A JCB wheeled mechanical excavator using a 1.6m wide toothless ditching bucket will be used to open 5 x 30m long trenches across the site (c150m linear trenching = 5% sample of 0.5ha). All trenches will be opened under the supervision of an archaeologist.
- 4.5.2 A plan of the proposed trenching strategy will be sent to SCCAS Conservation Team for approval <u>before</u> trenching begins. The Trenching Plan will, however, not be produced until <u>after</u> on-site demolition of buildings has taken place. The plan will be sent to SCCAS Conservation team at that time.
- 4.5.3 Exposed surfaces will be cleaned by trowel and hoe as necessary in order to clarify located features and deposits. During all stages of the excavation metal detector searches will be carried out by an experienced metal detector user.

# 4.6 Recording and Sampling

4.6.1 Records will comprise survey, drawn, written and photographic data. The drawn record will comprise an initial plan (scale 1:50 or 1:100) for each trench. Thereafter, single context and/or excavated feature plans will be produced for all exposed and excavated features. Trenches and



features will be tied in to the OS grid. Sections will be drawn at 1:10 or 1:20 as appropriate. The written record will comprise context descriptions on OA East pro-forma context sheets. The photographic record will comprise monochrome of trenches and excavated features, and colour slides supplemented by colour and digital photographs.

- 4.6.2 All features will be investigated and recorded to provide an accurate evaluation of archaeological potential whilst at the same time minimising disturbance to archaeological structures, features and deposits.
- 4.6.3 Bulk samples will be taken by the excavator and in consultation with the English Heritage Regional Scientific Advisor and the projects environmental specialist where practicable, to test for the presence and potential of micro- and macro-botanical environmental indicators. The result of any analysis will be incorporated in the evaluation report.

#### 4.7 Human Remains

4.7.1 If Human remains are encountered, the relevant authority and the client will be informed. No further excavation will take place until removal becomes necessary, this will only be carried out in accordance with all appropriate Environmental Health regulations and will only occur after a Ministry of Justice licence has been obtained. Excavation may be required where the remains are under imminent threat or dating/preservation information is required for costing purposes. Due to the wide range of variables costs of excavation, removal and analysis of human remains are **not included** in any statement of costs accompanying or associated with this specification.

#### 9 4.8 Report, Archive and Oasis record

- 4.8.1 A report on the results of the evaluation will be completed within 4-8 weeks of the completion of fieldwork.
- 4.8.2 An Oasis report will be submitted on completion of report.
- 4.8.3 All artefactual material recovered will be held in storage by OA East and ownership of all such archaeological finds will be given over to relevant authority to facilitate future study and ensure proper preservation of all artefacts. In the unlikely event that artefacts of significant monetary value are discovered, and if they are not subject to Treasure Act legislation separate ownership arrangements may be negotiated. It is Oxford Archaeology Ltd's policy, in line with



accepted practice, to keep site archives (paper and artefactual) together wherever possible. All archives will comply in format with MAP 2 recommendations

# 10 5 Timetable

- 5.1 Documentary study will take place before fieldwork begins. Following this it is estimated that the fieldwork will take approximately 3-4 days to complete. These figures do not allow for delays caused by bad weather. Working days are based on a 5-day working week, Monday to Friday.
- 5.2 Post-excavation tasks and report writing will take a maximum of 8 weeks following the end of fieldwork, unless there are exceptional discoveries requiring more lengthy analysis. A summary statement of results, however, can be produced more quickly if required.

#### 11 6 Staffing and Support

- 6.1 The following staff will form the project team:
  - 1 x Project Manager (supervisory only, not based on site)
  - 1 x Project Officer/Supervisor (full time)
  - 1-2 x Site Assistant (full time, as required)
  - 1 x Finds Assistant (part time, as required)
  - 1 x Illustrator for post-excavation work (part time)
- 6.2 The Project Manager and Project Officer/Supervisor will be core staff of OA East. Names, qualifications and experience of key project personnel will be communicated to the relevant authority before the commencement of fieldwork. All Site Assistants will be drawn from a pool of qualified and experienced staff. The Contractor will not employ volunteer amateur or student staff, whether paid or unpaid, to fulfil any of the above tasks except as an addition to the stated team
- 6.3 Specialists will be employed for consultation and analysis as necessary. It is anticipated that the site at **Conford House**, **Felixstowe** may produce **Roman** remains and there will be sampling of environmental remains. Sarah Percival will be asked to comment on Prehistoric pottery. Alice Lyons/Stephen Macaulay/Steve Wadeson will be asked to comment on any Roman pottery and Dr Paul Spoerry/Carole Fletcher will be asked to assess any Saxon/medieval pottery. Environmental analysis will be carried out by OA East staff in consultation with Val Fryer and the results will be conveyed to the



English Heritage Regional Scientific Advisor. Faunal remains will be examined by Ian Baxter/Chris Faine. Conservation will be undertaken by Colchester Museums. In the event that these specialists are unable to undertake the work within the time constraints of the project or if other remains are found specialists from the list at Appendix 1 will be approached to carry out analysis

#### 12 7 Further Considerations

#### 7.1 Insurance

OA East is covered by Public and Employer's Liability Insurance. The underwriting company is Allianz Cornhill Insurance plc, policy number SZ/14939479/06. Details of the policy can be seen at the OA East office.

# 7.2 Services, Public Rights of Way, Tree Preservation Orders etc.

The client will inform the project manager of any live or disused cables, gas pipes, water pipes or other services that may be affected by the proposed excavations before the commencement of fieldwork. Hidden cables/services should be clearly identified and marked where necessary. The client will likewise inform the project manager of any public rights of way or permissive paths on or near the land which might affect or be affected by the work. The client will also inform the project manager of any trees subject to Tree Preservation Orders within the subject site or on its boundaries

## 7.3 Site Security

Unless previously agreed with the Project Manager in writing, this specification and any associated statement of costs is based on the assumption that the site will be sufficiently secure for archaeological work to commence. All security requirements, including fencing, padlocks for gates etc. are the responsibility of the client.

## 7.4 Access

The client will secure access to the site for archaeological personnel and plant, and obtain the necessary permissions from owners and tenants to place a mobile office and portable toilet on or near to the site. Any costs incurred to secure access, or incurred as a result of



withholding of access will not be OA East's responsibility. The costs of any delays as a result of withheld access will be passed on to the client in addition to the project costs already specified.

# 7.5 Site Preparation

The client is responsible for clearing the site and preparing it so as to allow archaeological work to take place without further preparatory works, and any cost statement accompanying or associated with this specification is offered on this basis. Unless previously agreed in writing, the costs of any preparatory work required, including tree felling and removal, scrub or undergrowth clearance, removal of concrete or hard standing, demolition of buildings or sheds, or removal of excessive overburden, refuse or dumped material, will be charged to the client, in addition to any costs for archaeological evaluation already agreed.

# 7.6 Backfilling/Reinstatement

Backfilling of trenches is not included in the cost unless otherwise agreed with the client.

#### 7.7 Monitoring

The relevant planning authority will be informed appropriately of dates and arrangements to allow for adequate monitoring of the works.

# 7.8 Health and Safety, Risk Assessments

- 7.8.1 A risk assessment covering all activities carried out during the lifetime of the project is attached at Appendix 2. This draws on OA East's activity-specific risk assessment literature and conforms with CDM requirements.
- 7.8.2 All aspects of the project, both in the field and in the office will be conducted according to OA East's Health and Safety Policy, Oxford Archaeology Ltd's Health and Safety Policy, and *Health and Safety in Field Archaeology* (J.L. Allen and A. St John-Holt, 1997). A copy of OA East's Health and Safety Policy can be supplied on request.



# 7.9 Invoicing

- 7.9.1 Unless otherwise agreed in writing, an invoice for 50% of the agreed costs of the project will be presented on the project's initiation. This will normally be payable before further works take place. The remaining balance of the fees for the project will be invoiced to the client on completion of the project and presentation of the final report.
- 7.9.2 It is expected that payment will be received within 30 days of invoicing. If payment is not made within this time interest will be charged at base rate. After a period of three months Oxford Archaeology Ltd employs a debt collection company to recover unpaid invoices and any costs incurred during this process will be passed on to the client.

# **APPENDIX 1: CONSULTANT SPECIALISTS**

NAME	CDECIALION	ODCANICATION
<b>NAME</b> Bishop, Barry	SPECIALISM Lithics	ORGANISATION Freelance
Booth, Paul	Roman pottery and coins	Oxford Archaeology
Boreham, Steve	Pollen and soils/ geology	Oxidia Archaediogy
Brown, Lisa	Prehistoric pottery	Oxford Archaeology
Cane, Jon	illustration & reconstruction artist	Freelance
, , , , , , , , , , , , , , , , , , ,		
Crummy, Nina	Small Find Assemblages	Freelance
Dodwell, Natasha	Human Bone	Freelance
Doonan, Roger	Slags, metallurgy	Facilian
Evans, Jerry	Roman pottery	Freelance
Faine, Chris	Animal bone	Oxford Archaeology
Fletcher, Carole	Medieval pot	Oxford Archaeology
French, Charlie	Soil micromorphology and pollen	Facilian
Fryer, Val	Molluscs/environmental	Freelance
Lyons, Alice	Late Iron Age/Roman pottery	Oxford Archaeology
Macaulay, Stephen	Roman pottery	Oxford Archaeology
Masters, Pete	geophysics	Cranfield University
Morris, Carol	Wooden artefacts	
Middleton, Paul	Phosphates/garden history	
Miles, Adrian	Coffin fittings	
Mould, Quita	Ironwork, leather	O f I A I I
Mullin, David	Flint	Oxford Archaeology
Nicholson, Rebecca	Fish and small mammal and bird	Oxford Archaeology
Dalama Dan	bones, shell	A's Disease Ossailas
Palmer, Rog	Aerial photographs	Air Photo Services
Percival, Sarah	Prehistoric pottery, quern stones	NAU
Poole, Cynthia	Multi-period finds, CBM, fired clay	Oxford Archaeology
Popescu, Adrian	Roman coins	Fitzwilliam Museum
Powell, Kelly	Prehistoric and Roman small finds	Oxford Archaeology
Scales, Rachel	Animal bones	Oxford Archaeology
Scott, lan	Roman, Medieval, post-medieval finds, metalwork, glass	Oxford Archaeology
Sealey, Paul	Iron Age pottery	Freelance
Shafrey, Ruth	Worked stone, cbm	Oxford Archaeology
Slowikowski, Anna	Iron Age and Roman pottery	Albion Archaeology
Smith, Wendy	Plant remains	Oxford Archaeology
Spoerry, Paul	Medieval pottery	Oxford Archaeology
Stafford, Liz	Snails	Oxford Archaeology
Stansbie, Dan	Iron Age and Roman pottery, cbm and fired clay	Oxford Archaeology
Strid, Lena	Animal bone	Oxford Archaeology
Wadeson, Stephen	Samian, Roman glass	Oxford Archaeology
•	<del>-</del>	0,

Radiocarbon dating is normally undertaken for CAM ARC by Waikate University, New Zealand and by the Oxford University Accelerator Laboratory.

Geophysical prospection is normally undertaken by Cranfield University, Geoquest, and Geophysical Surveys, Bradford.

# Appendix C. Bibliography

Dobney, K & Reilly, K	1988	A method for recording archaeological animal bones: the use of diagnostic zones. Circaea 5(2): 79-96
Davis, S. J. M	1992	A rapid method for recording information about mammal bones from archaeological sites. Ancient Monuments Laboratory Report19/92.
House, J	2012	Land North of Walton High Street, Felixstowe, Suffolk, FEX299. Archaeological Evaluation OA East Report No. 1414.
Macaulay, S	2012	Specification for Archaeological Evaluation Conford House, 1-21 Exmoor Road, Felixstowe OA East (unpublished)
Pankhurst, N. & Hinman, M	2012	An Archaeological Excavation at Orwell High School, Felixstowe, FEX281, An Interim Statement. Pre-Construct Archaeology (unpublished)

# APPENDIX D. OASIS REPORT FORM

All fields are required unless they are not applicable.

Project De	etails										
		oxforda	r3-138422								
		l House an	and 1-21 Exmoor Road, Felixstowe.								
		Start	Start 22-11-2012			Finish 23-11-2012					
Previous W	ork (by	OA Ea	ıst)	No		Future Wo		Work [	ork Unknown		
Project Refe	erence	Codes	S								
Site Code	FEX309				Planniı	ng App.	No.	C/10	0/1205		
HER No.	FEX309	)			Relate	d HER/C	ASIS No	D			
Type of Pro	ioct/To	chnia	ios Hsor	٠	J						
Prompt	jecu ie			Local Planning	a Authority - F	PPS 5					Ì
Developmen	nt Tyne				,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,						Ì
•			an Comme								
Please sel	ect all	techi	niques	used:							_
Aerial Photo	ography -	· interpre	tation	Grab-Sa	mpling			Remot	te Operated Vehicl	e Survey	
Aerial Photography - new			Gravity-Core								
Annotated S	Sketch			Laser Scanning			Survey/F			Recording Of Fabric/Structure	
Augering				Measure			Target	ted Trenches			
☐ Dendrochronological Survey ☐ Documentary Search			<ul><li>Metal Detectors</li><li>Phosphate Survey</li></ul>		Test Pits		rits	3			
						☐ Topographic Survey					
Environmer	ntal Samp	oling		☐ Photogrammetric Surv		ırvey Vibro		Vibro-	core		
Fieldwalkin	g			☐ Photographic Survey		y Uisual Inspection (Initial		Site Visit)			
Geophysica	al Survey			Rectified Photography							
Monument List feature typ together with the	es using	the NMF	R Monume	nt Type Thesa	urus and sigr			• MDA	Object type T	hesaurus	
Dog Burial			Post Medieval 1540 to 2		1901	Penis Sheath			Post Medieval 1540 to 1901  Select period		
			Select period					Select period.	Select period		
Project L	ocatio	on									
County	Suffolk					Site Ad	dress (inc	cluding	postcode if po	ssible)	
District	Suffolk	Coastal	District	istrict		Conford House & 1-21 Exmoor Road,					
Parish	Felixsto	owe				Felixstowe. IP11 9AZ					
HER	Suffolk	Coastal	District Co	ouncil	<del>`</del>						]
Study Area c.0.53ha					Nationa	I Grid Re	eferenc	e <sub>TM 29928 355</sub>	591	4	

# **Project Originators**

Supervisor Jonathan House	
r dai opening	
Project Manager Paul Spoerry	
Project Design Originator OA East	
Project Brief Originator Judith Plouviez (SCCAS/CT)	
Organisation OA EAST	

# **Project Archives**

Physical Archive	Digital Archive	Paper Archive	
Suffolk Museum Service	OA East (Bar Hill)	Suffolk Museum Service	
FEX309	XSFCOH12	FEX309	

#### **Archive Contents/Media**

	Physical Contents	Paper Contents
Animal Bones	$\boxtimes$	
Ceramics	$\times$	
Environmental		
Glass		
Human Bones		
Industrial		
Leather		
Metal		
Stratigraphic		
Survey		
Textiles		
Wood		
Worked Bone		
Worked Stone/Lithic		
None		
Other		

Digital Media	Paper Media
Database	Aerial Photos
GIS	
Geophysics	☐ Correspondence
	☐ Diary
	☐ Drawing
☐ Moving Image	Manuscript
Spreadsheets	□ Мар
	Matrices
▼ Text	Microfilm
☐ Virtual Reality	Misc.
	Research/Notes
	Photos
	⊠ Report
	⊠ Sections
	Curvov

#### Notes:

A total of six trenches were excavated which revealed evidence for post medieval activity, including the burial of a dog, and an undated ditch that was likely to be of a much earlier date, possibly pre-historic.

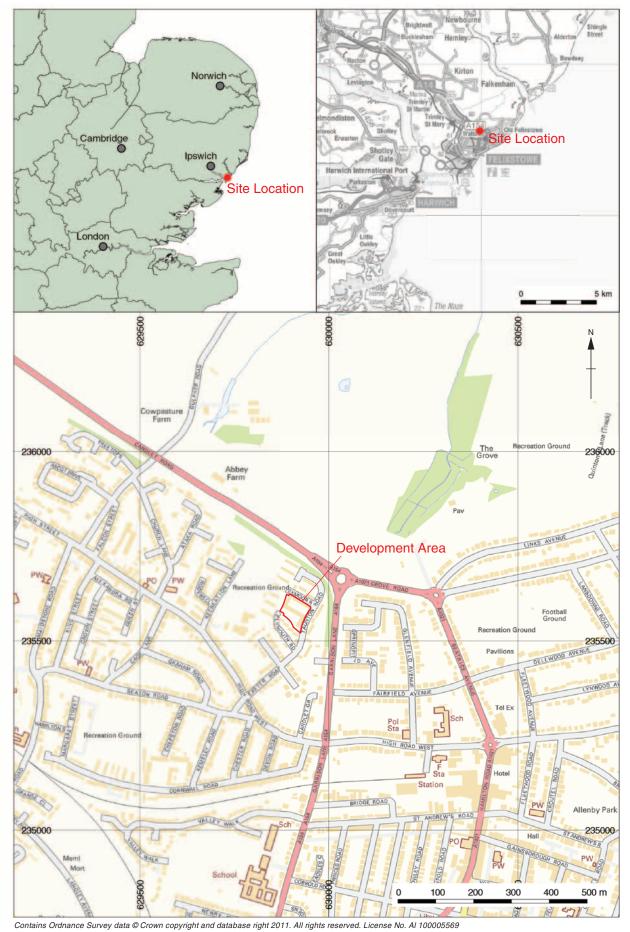


Figure 1: Site location map, development area outlined in red



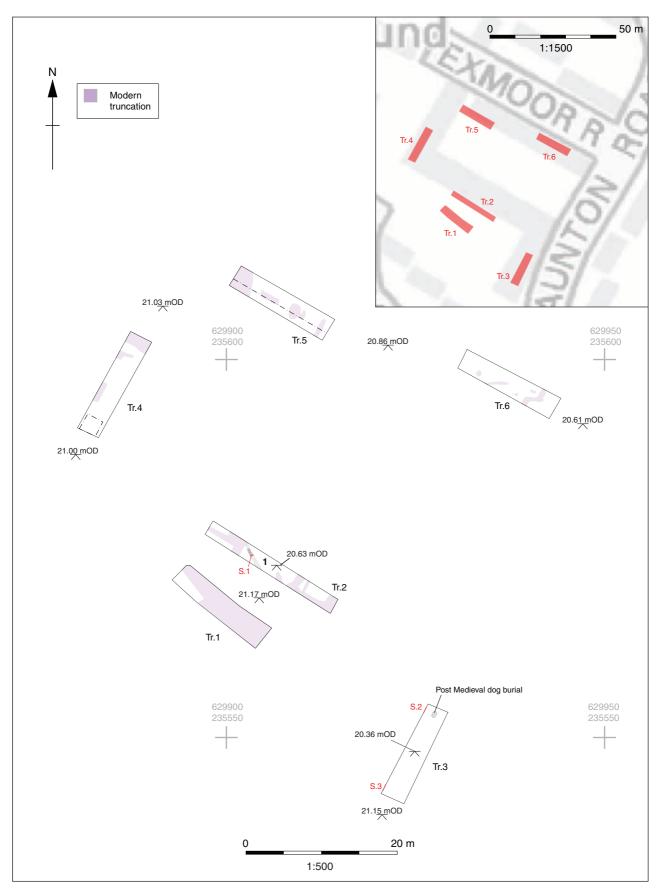


Figure 2: Evaluation trench plans

© Oxford Archaeology East Report Number 1427



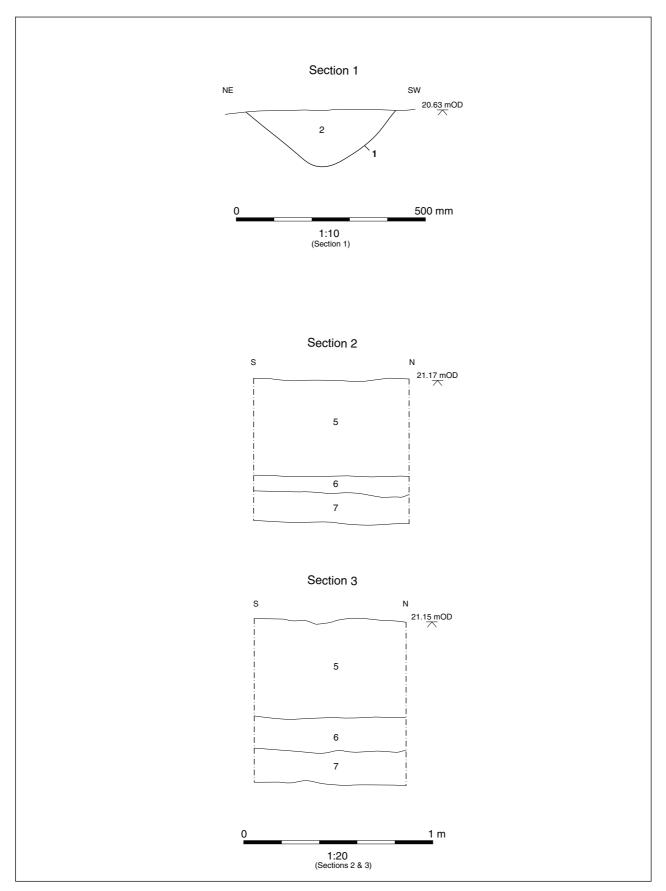


Figure 3: Selected sections

© Oxford Archaeology East Report Number 1427



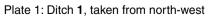




Plate 2: Trench 3, taken from north-east







Plate 3: Post Medieval dog burial, taken fron north-west



Plate 4: Site shot showing trench 1 and 2, taken from south-east

© Oxford Archaeology East Report Number 1427



#### Head Office/Registered Office/ OA South

Janus House Osney Mead Oxford OX20ES

t:+44(0)1865 263800 f:+44 (0)1865 793496 e:info@oxfordarch.co.uk w:http://thehumanjourney.net

#### **OA North**

Mill3 MoorLane LancasterLA11GF

t:+44(0)1524 541000 f:+44(0)1524 848606 e:oanorth@thehumanjourney.net w:http://thehumanjourney.net

#### **OA East**

15 Trafalgar Way Bar Hill Cambridgeshire CB23 8SQ

t: +44(0)1223 850500

f: +44(0)1223 850599 e: oaeast@thehumanjourney.net w:http://thehumanjourney.net



Director: David Jennings, BA MIFA FSA

Oxford Archaeology Ltdis a Private Limited Company, N<sup>O</sup>: 1618597 and a Registered Charity, N<sup>O</sup>: 285627